

Minutes of the meeting held at the Sports Pavilion on Tuesday 28th April 2009.

The Chairman opened the meeting at 7:05 pm. No other members of the public were present.

Council Members Present: -

Cllr. Harrison (Chairman), Cllr. Mrs Thornton (Vice Chairman), Cllr. Dale, Cllr. Jemison, Cllr. Mrs Bruce, Cllr. Dunn and Cllr. Mrs Green.

09/45 1 **Apologies for absence.**

Cllr. Mellors and Cllr. Watkins

Resignation

Cllr. Livesley has resigned from Bishopthorpe Parish Council on grounds of ill health and Cllr. Harrison has written to him to thank him for his contribution to the village over the years and wished him well for the future. Two applications have been received following an advertisement to fill the vacancy. The applicants will be invited to attend an interview on the 26th May.

09/46 2 **Declarations of Interest**

At this point Councillors are asked to declare any personal or prejudicial interests they may have in the business on this agenda. –

- *Cllr. Mrs Thornton declared a personal interest in item 4.3.1*

09/47 3 **Minutes of Meeting 24th March 2009**

Acceptance of the minutes was proposed by Cllr. Mrs Thornton and seconded by Cllr. Mrs Green. Carried Unanimously by all who attended the meeting.

09/48 4 **Consideration of Planning Matters and recommendations of the Planning Group**4.1 **Notice of Applications received**

- 4.1.1 **56 Beech Avenue.** Two storey pitched roof side extension and porch to front. 09/00305/FUL. No Objection
- 4.1.2 **Sunnyside, 28 Copmanthorpe Lane.** Part two storey, part single storey rear extension. 09/00530/FUL. No Objection
- 4.1.3 **Nursery, Moor Lane.** Construction of soakaway, creation of hard standing and raising of land level. 09/00279/FUL. No Objection

4.2 **Notice of decisions given (*Parish Council decisions are highlighted in red*)**

- 4.2.1 None

4.3 **Other Planning Matters**

- 4.3.1 *Update on Terry's Application –*

Cllr. Harrison read an email from Cllr. Mellors to the meeting:

“The revised development brief was presented on the 23rd April to the planning committee. The comment in the appendix to our comment that there was a possible "over-development" still (reason for refusal). The officer's reply was “*The developer is required to show that the predicted levels of traffic associated with a future level of development can be satisfactorily handled by the road network without creating unreasonable amounts of congestion and delay*”. Unless this is satisfactorily demonstrated, Officers are likely to recommend to Members that the application is refused”

Cllr. Harrison commented that he met with City Council representatives, Damien Copperthwaite and Richard Bogg recently and reiterated the Parish Council's concerns that increased volumes of traffic from the new development will have a detrimental affect on the village. He suggested that the configuration of Church Lane should be altered to allow free flowing traffic at peak hours. The Parish Council's ideas were greeted with interest and a promise to investigate the suggestions fully.

09/49

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Services5.1 Village Hall Management Committee

5.1.1 *Management Committee Report* – No recent meeting.

5.1.2 *Update on Proposed Refurbishment* – Cllr. Mrs Thornton reported that the contractors are making excellent progress. The hall ceiling has been taken down and the extension has been marked out.

Colour scheme blocks were passed around the Councillors to gather opinion and it was decided that the floor tiles must be hardwearing and as smooth as practically possible.

5.1.3 *Burn & Co – Deed of Dedication plan enquiry*. The Clerk was requested to contact City Of York Council to request an upto date OS Map of Main Street incorporating the Village Hall. **Action Clerk**

5.2 Sports and Leisure Management Committee

5.2.1 *Management Committee Report* – Nothing to report

5.2.2 *Change of use – planning application* – Cllr. Mrs Thornton expressed frustration that no progress has been made and explained how she is coming under pressure from the Playgroup to urgently resolve the matter.

5.2.3 *Hedge cutting* – Cllr. Mrs Thornton explained the quotes are being gathered for the job of cutting the sports field and the bowls club hedges. After a brief discussion, it was agreed that the Parish Council would meet the cost of this expense.

5.2.4 *Grass cutting expenses* – Cllr. Harrison reported that the small annual grass cutting allowance received from the City Council could be passed directly to the Sports and Leisure Committee to assist them with annual grass cutting expenses. The Sports and Leisure Committee will be expected to pay any sum in excess of this allowance.

Item to be removed from Agenda

5.2.5 *Ferry Cottage* – Cllr. Harrison reported that following the receipt of a number of increasingly threatening letters from the executor of Ferry Cottage; the matter has been referred to Burn & Co for legal representation. This action received the unanimous support of the Parish Council

5.2.6 *Rates Deferral Scheme – Business Rates 2009-10* – noted

5.3 Finance Committee

5.3.1 *Committee Report* – No recent meeting.

5.3.2 *Loans to Parish Councils* – Cllr. Harrison reported that he has forwarded details of a loan proposal to the Feoffees following an indication from them that they may be able to loan the Council money towards the development of the Keble Park Play Area. This cost would be similar to a loan from the Public Loans Board but would ensure that interest payments are used to the benefit of the village residents.

5.3.3 *Annual review of Clerk's Salary* – The Clerk left the room.

The Parish Councillors agreed to increase the Clerk's salary to Scale Point 19 paying £5,712 annually. This represents an increase of 3.9% and equates to an hourly rate of £9.16

On her return the Clerk thanked the Councillors

5.4 Field 84, Riverside and Footpaths Working Party

5.4.1 *Working Party Report* – Peter Mandy has agreed to shorten the pontoon to accommodate the fishing platform. Cllr. Jemison confirmed that Mr Mandy is the new owner of most of the moorings and as such, has requested that the tenants make the area tidy. Three moorings, however, remain under the ownership of Kevin Linfoot and the Parish Council agreed to keep close watch on these to see if they are kept tidy.

5.4.2 *St Andrew's Trust* - the gate was opened for the Easter Sunrise Church Service but Cllr. Jemison reported that the lock has recently been changed. This prompted fears that free access will once again be denied thus contravening the 1999 agreement. It was suggested that after a review of opening times a further letter might be sent to the Trustees. **Action Clerk**

5.4.3 *York Marine Services Ltd – Field 84 update* – Nothing to report Item to be removed from Agenda.

5.5 Youth Support and Children's Recreation

5.5.1 *The Park, Keble Park North* – Cllr. Mrs Bruce reported that the Playbuilder Steering Group have placed Bishopthorpe on the provisional list of sites to receive a grant of £47,000 to fund 'imaginative and adventurous play' for 8 to 13 year olds. The award will be formalised in June. The Ward Committee have allocated a sum of £3,500 towards the scheme which will be used to build an area for toddlers and a further loan of £50,000 is being investigated by Cllr. Harrison. Cllr. Mrs Thornton thanked Cllr. Mrs Bruce for her hard work to date and offered to help with the tender process in the coming months.

5.5.2 *Youth Recreation post Urbie* – Cllr. Mrs Bruce thanked Cllr. Mrs Thornton for recently attending a meeting with the Youth Workers who run the Urbie project. At this meeting, it was agreed that Urbie would continue in the village until the Village Hall is re-opened in September. It was decided that the Parish Council would continue to fund these visits **Action Clerk**

Cllr. Mrs Bruce reported that the project would like a 'permanent' base in the Village Hall and that the professional input of three Youth Workers has been offered at no cost to the Parish Council. In order to promote the project, the Urbie bus will attend the Gala on the 20th June.

Cllr. Harrison proposed that the Parish Council pay room rental charges (for the upstairs room in the Village Hall) for the Urbie project but with a caveat that future discussion would be necessary to reassess the number of groups receiving Parish Council support. Seconded by Cllr. Mrs Green. Carried Unanimously

5.6 Allotments

5.6.1 *Monthly Report* – Cllr. Dale confirmed that two new plots would be offered to people on the waiting list this coming weekend. There is a problem with a shed on one of the plots, which is suspected to have an asbestos roof. Cllr. Dale agreed to contact Simon Sykes to make enquiries about removing this. **Action Cllr. Dale**
The plots on both sites will be renumbered over the summer to assist with identification.

5.7 Senior Citizens Support

5.7.1 *Monthly Report* – Cllr. Mrs Green reported that regular visits are made to Vernon House but there is nothing to report

5.8 Web-site Management

5.8.1 *Web page update* – Cllr. Dunn reported that three new pages have been created for the website but technical difficulties have prevented them from appearing.

5.8.2 *Councillors' photographs to be supplied electronically to Tim Bruce* – Photos have been supplied and Tim Bruce is making excellent progress setting up the new web site.

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Financial Transactions

6.1 Payments to approve

Clerk's Salary	458.00
Clerk's Expenses- (<i>photocopying £9.30, Phone Calls for Quarter £2.69, Paper £3.88, Stationery £27.61, Black ink cartridges £27.97</i>)	71.45
Clerk's email (AOL) October, November & December @ £9.99 p/m	29.97
Acaster Drainage – Annual rent	1.20
Allianz Insurance – Local Council's Insurance – Sports Pavilion (<i>Amount paid in 2008 = £1,565.80</i>)	1,719.54
Commercial Waste – Sports Pavilion	52.33
CPRE – Annual Subscription	29.00
Dennings of York – Skip hire for Village Hall	166.75
NG Plumbing and Heating – Sports Pavilion	1,156.90
NG Plumbing and Heating – Sports Pavilion	80.50
Non Domestic Rates – Sports Pavilion	1,886.65
Non Domestic Rates – Village Hall	494.70
Refurbishment Costs – Fulcrum re gas service alteration	1,831.95
Smithsgore	222.50
• Land Formally the Chantry £5.00	
• Acaster Lane Allotments £67.50	
• Cricket Field Bishopthorpe £150.00	
YLCA – Annual membership	559.00
York Open Planning Forum – annual membership	20.00
Yorwaste village skip rental	146.88
Monthly Payment Total	£8,927.32

Refurbishment Payments

NEDL – electric alterations	814.20
David Chapman Associates	7,306.28
Refurbishment Payment Total	£8,120.48

Grand Total to be debited this month **£17,047.80**

Cllr. Harrison suggested that the Finance Committee should oversee and authorise any expenditure specifically connected to the Village Hall refurbishment and then report items back to full Council monthly. Seconded by Cllr. Dale. Carried Unanimously

6.2 **Income Receipts**

Sports & Leisure Committee – J. Lister Electrical	47.00
Sports and Leisure Committee – Waste Collections	22.75
Donation from Mrs Glass for Sensory Garden *	1,000.00

Income Total **£1,069.75**

* Cllr. Harrison requested that expenditure from this donation should be kept separately from other Parish Council Income. **Action Clerk**

Approval of financial transactions proposed by Cllr. Harrison and seconded by Cllr. Jemison. Carried Unanimously.

09/51 7 **School Governors**

7.1 *Infants School* – Nothing to report

7.2 *Junior School* – Cllr. Mrs Green reported that the School Gardening Club has been restarted with the help from parent volunteers. The School is entering the Healthy Schools Competition again this year following their previous success.

Cllr. Harrison reported that he has been invited to take part on an assembly on May 19th to explain how the Parish Council fits into village life.

09/52 8 **Millennium Trust**

8.1 Youth Awards

8.1.1 *Sub Committee Report* – Nothing to report

8.2 Pinfold

8.2.1 *Sub Committee Report* – Cllr. Mrs Green reported that she checks this and the Sensory Garden on a regular basis and that there is nothing to report.

8.3 Sensory Garden

8.3.1 *Update* – Cllr. Harrison reported that Mr Lister, following his retirement, is no longer able to lock and unlock the gate on a daily basis. Cllr. Mrs Thornton offered to ask Mr Massie if this is a job he would be prepared to undertake on behalf of the Parish Council.

- 09/53 9 **Police Liaison**
- 9.1 *North Yorkshire Police Force* – The following report was emailed to Cllr. Mrs Green by PCSO Colin Martin:
- “Bishopthorpe figures from 20th March to 20th April 2009:
- Criminal Damage**
21/03 – A fence was damaged in Keble Park
20/04 – Four car tyres were slashed on Copmanthorpe Lane; however, the owner doesn’t know if the damage was done in this location or another part of the city.
- Theft**
07/4 – Youths were having a party in a field near Manor Farm; one youth had his bike stolen from this location.
20/04 – A bike was stolen from Ramsey Avenue; the bike was left unsecured on the drive.
- Auto Crime**
30/03 – A car window was smashed and a fuel can taken on Maple Avenue.
- Burglary**
01/04 – Three mobile phones and a wallet were taken in a sneak burglary in Keble Park North
01/04 – A mobile phone and two hand bags were taken in a sneak-in burglary in Keble Park Crescent.
16/04 – A garage was entered and a bike taken in Keble Park North”
- In addition, Cllr. Mrs Green reported that 6 car windows have been smashed in the Keble Park area and one person has been arrested.
- Cllr. Harrison reported that he had received an email from a resident in Keble Park, Tom Davies, making a number of suggestions to counteract the rising level of crime in the Keble Park area. Cllr. Harrison was encouraged by the email and replied offering assistance from the Parish Council.
- 09/54 10 **Local Council Association**
- 10.1 *Countryside Voice - Spring 2009* – noted
- 10.2 *CPRE – notification of AGM – Saturday 9th May, Hagg Wood, Dunnington at 1.30pm* – noted
- 10.3 *York Voluntary Voice, newsletter* – noted
- 10.4 *York Open Planning Forum, newsletter* – noted
- 09/55 11 **Highway Matters**
- 11.1 *The relocation and expansion of Askham Bar Park and Ride facility* – noted

- 09/56 12 **Correspondence**
- 12.1 City of York not covered elsewhere
- 12.1.1 *Commercial Waste Collection Service* – noted
- 12.1.2 *Sustainable Communities* – Item to be included in next month’s Agenda for full discussion.
- 12.2 Others
- 12.2.1 *None*
- 09/57 13 **Ward Committee**
- The next meeting is on Wednesday 29th April.
- 09/58 14 **Any other business, which the Chairman considers urgent under the Local Government Act 1972.**
- Cllr. Harrison confirmed that the fourth Annual Cricket Match between the Parish Council and the Ebor Players would take place on Tuesday July 7th with a reserve date of Tuesday 21st July in the event of rain.
- 09/59 15 **Date and time of next meeting APM Wednesday May 13th at 8pm – at the Old School, next Parish Council meeting Tuesday May 26th (incorporating AGM) 2009 at 7.00pm in the Sports Pavilion.**

Meeting closed at 9.14 pm.