

Minutes of the meeting held at the Village Hall on Tuesday 14th December 2010.

The Chairman opened the Parish Council meeting at 7.04pm. No other parishioners were present.

Council Members Present: Cllr. Harrison (Chair), Cllr. Jemison, Cllr. Dunn, Cllr. Higgins, Cllr. Dale, Cllr. Watkins and Cllr. Mellors.

10/177 1 **Apologies for absence.**

Cllr. Mrs Green, Cllr. Mrs Thornton and Cllr. Mrs Bruce (due to illness)

10/178 2 **Declarations of Interest**

At this point Councillors are asked to declare any personal or prejudicial interests they may have in the business on this agenda: *Nothing declared.*

10/179 3 **Minutes of Meeting 23rd November 2010**

Acceptance of the minutes was proposed by Cllr. Jemison and seconded by Cllr. Higgins. Carried Unanimously by all who attended the meeting.

10/180 4 **Consideration of Planning Matters and recommendations of the Planning Group**

4.1 Notice of Applications received

4.1.1 **Halifax plc, Main Street.** Change of use from bank to dwelling (use class C3) and two-storey rear extension. External alternations including new window openings, canopy front / side, new all and railings to front. 10/02579/FUL. Objection

4.2 Notice of decisions given (*Parish Council decisions are highlighted in red*)

4.2.1 **Middlethorpe Hall, Middlethorpe.** Fell Chestnut x three, Sycamore x one: Trees in Tree Conservation Area. 10/02535/TCA. (**No Objection**). Approved

4.2.2 **17 Maple Avenue.** Two-storey side extension, single storey rear extensions and porch to front. 10/02048/FUL. Decision pending from October. (**No Objection**). Approved

4.3 Other Planning Matters

4.3.1 *None*

10/181 5 **Services**

5.1 Village Hall Management Committee

5.1.1 *Management Committee Report* – No recent meeting

5.1.2 *The Charity Commission – submission of Trustee Annual Report and Accounts for year ending March 2009 – (due by 31st January 2010) –* Information has been requested from HSBC Bank to complete the audit.

5.1.3 *Letter from TV Licensing Department* – It was agreed that the Parish Council do not require a television licence for the Village Hall as no receiving equipment is installed.

5.1.4 *PRS for Music review form* – information to be passed to Cllr. Mrs Thornton for completion.

5.2 Sports and Leisure Management Committee

5.2.1 *Management Committee Report* – No recent meeting

5.2.2 *Letter from Green Vale Gardens* – Cllr. Harrison suggested that this information should be kept on record to be used if the grass-cutting contract is put out to tender next year.

5.3 Finance Committee

5.3.1 *Committee Report* – No recent meeting

5.3.2 *Notification of increase in Section 137 expenditure* – The Clerk notified the meeting that a briefing from the National Association of Local Councils has advised that the Section 137 limit for the next financial year will be £6.44p

5.3.3 *Parish Precept request from City of York Council* – Cllr. Harrison reported that he is in the process of examining the Parish Council's income and expenditure with a view to setting the precept for 2011. A meeting of the Committee will be held before the next Parish Council meeting to finalise figures. **Action Cllr. Harrison**

As an aside, Cllr. Mellors suggested that the Clerk should draft a letter to YLCA regarding the exceptionally high fee charged by Mazars for this year's annual Parish Council audit. **Action Clerk**

5.3.4 *Eon direct debits* – Meter readings have been forwarded to the broker to see if a reduction in the monthly direct debit amounts can be negotiated.

5.4 Field 84, Riverside and Footpaths Working Party

5.4.1 *Working Party Report* – Nothing to report

5.5 Youth Support and Children's Recreation

5.5.1 *The Park, Keble Park North* – Cllr. Harrison reported that Playdale came out to carry out the annual inspection when there was snow on the ground at the beginning of December. The Clerk has already arranged for this to be undertaken during the week commencing 15th February 2011.

The monthly checklist inspection was passed to Cllr. Dale.

5.6 Allotments

5.6.1 *Monthly Report* – Cllr. Dale reported that all vacant plots have been filled thus reducing the waiting list considerably.

5.6.2 *Removal of sheds containing asbestos* – Apollo Asbestos Services are due to supply a quote to remove the two sheds. **Action Clerk**. Additionally, Cllr. Jemison offered to investigate the price of a skip, which will be required for the contents of both sheds. **Action Cllr. Jemison**

5.6.3 *Review of rental amounts in 2011* – It was agreed that in order to cover the rapidly increasing cost of utility charges, rental amounts should be increased. Cllr. Dale agreed to investigate the charges of Bustardthorpe allotments for comparison. **Action Cllr. Dale**. Information will be presented in January for a decision.

5.7 Senior Citizens Support

5.7.1 *Monthly Report* – Cllr. Harrison read out an email received from Cllr. Mrs Green before the meeting as follows:

“In these days of Data protection, it is not possible to have a list of vulnerable people to ask volunteers to call on. However, given the relaxation re parents filming and photographing nativity plays etc perhaps the law will be clarified soon in favour of common sense”

5.8 Web-site Management

5.8.1 *Web page* – The website is up to date.

5.9 Environmental and Sustainability Issues

5.9.1 *Monthly report* – Cllr. Harrison read out an email received from Cllr. Mrs Green before the meeting about the recycling day and the Environment Forum. Cllr. Mrs Green is seeking help on Saturday 8th January for the recycling day to be held in the Village Hall (10am to 2pm) and is hopeful that BBC presenter, Harry Gration, may attend.

The Environment Forum has a new chairperson and is enjoying improved relations with the City Council. There is likely to be more involvement in the future in the ‘Without Walls’ strategy and ‘Local Plan’.

10/182

6 **Financial Transactions**

6.1 Payments to approve

Clerk’s Salary	567.00
Clerk’s Expenses- (<i>photocopying £0.72 to be carried over until January 2011</i>)	0.00
Annual honorium payment to May Massie relating to Village Hall	200.00
Monthly direct debit to E-On Sports Pavilion Electricity	239.87
Monthly direct debit to E-on Village Hall Electricity	160.70
Monthly direct debit to E-on Village Hall Gas	195.95
Siobhán O’Neill Village Hall cleaning 5 th Nov to 26 th Nov	90.00
Siobhán O’Neill Sports Pavilion cleaning 5 th Nov to 26 th Nov	36.00
Pete Holmes Gardening Services play area grass cuts and tidy	135.00
<i>Village Hall Management Committee rents:</i>	
Parish Council	45.00
Play Group	162.00
Youth Club	52.50
Brownies	75.00
Junior Badminton	126.00
Shirley Burden Village Hall tea towels	10.00
Payment Total	<u>£2,095.02*</u>

6.2 Income Receipts

New allotment lets:

Mr Harlow	7.00
Mr Parker	6.00
Ms Bishop	6.00
Mr Harrison	6.00

Income Total **£25.00**

*The Chairman approved a further payment of £45.00 to Becky Clarke for cleaning the Sports Pavilion bringing the total payments to **£2,140.02**

Approval of financial transactions proposed by Cllr. Mellors and seconded by Cllr. Jemison. Carried Unanimously.

- 10/183 7 **School Governors**
7.1 *Infants School* – Nothing to report
7.2 *Junior School* – Cllr. Harrison read out an email received from Cllr. Mrs Green before the meeting as follows:
“Tonight's mulled wine evening (9th December) was for Christian Aid. The November Big Gig had to be postponed - not enough tickets sold. (*The School*) still did not get enough people to the Community Afternoon last Monday in spite of offering lifts to anyone who could not get him or herself there. Junior School Christmas Fayre (biggest Fundraiser of the year) this Saturday (11th December) 10am - massive raffle lots of good prizes.”
- 10/184 8 **Youth Awards**
8.1 *Committee Report* – Stuart Semple has agreed to be this year's judge. The competition has now closed and the judging process is under way. This year's ceremony will be held on Tuesday 11th January at the Village Hall at 6.30pm.
- 10/185 9 **Pinfold**
9.1 *Committee Report* – Cllr. Harrison read out an email received from Cllr. Mrs Green before the meeting to say that there are no issues with the Pinfold.
- 10/186 10 **Sensory Garden**
10.1 *Committee Report* – Cllr. Harrison read out an email received from Cllr. Mrs Green before the meeting, which advises that the pump has broken on the water feature. It is estimated that repairs will be in the region of £200 to £300. The Clerk was requested to include this item on next month's agenda. **Action Clerk**

Cllr. Harrison suggested that a letter of thanks should be sent to Richard Williams for his considerable help erecting the Christmas tree with the aid of Cllr. Jemison. **Action Clerk.** It was agreed that the Christmas Tree stand would be kept in the locked enclosure behind the library during the year.
- 10/187 11 **Police Liaison**
11.1 *North Yorkshire Police Force* – Report from PCSO Colin Martin received following the meeting:

Bishopthorpe Figures 18th November to 12th December 10
No crime was reported in the village during this period.
- 10/188 12 **Local Council Association**
12.1 *YLCA Update* – Cllr. Mellors reported the following items:
 - The Charter has returned to the Liaison Group from the City Council. It will go before the branch meeting in February.
 - It has been agreed that correspondence to the City Council will be replied to within five working days or it will be passed to another department.
 - The Standards Committee is to be wound up.
12.2 *CPRE Fieldwork magazine* – noted
- 10/189 13 **Highway Matters**
13.1 Cllr. Jemison suggested that in light of recent bad weather, the City Council should be re-contacted to ask for additional salt bins to be located at Priory Corner, the bend in Lang Road and outside the Chemist on Acaster Lane. **Action Clerk**

- 10/190 14 **Correspondence**
- 14.1 City of York not covered elsewhere
- 14.1.1 *None*
- 14.2 Others
- 14.2.1 *Allerton Waste Recovery Park – noted*
- 10/191 15 **Ward Committee**
- Cllr. John Galvin is writing a blog in which he confirmed that he would be standing for Ward Council in May 2011.
- 10/192 16 **Any other business, which the Chairman considers urgent under the Local Government Act 1972.**
- Cllr. Mellors pointed out what appears to be water damage above a socket in the Main Hall. Cllr. Watkins agreed to follow this up. **Action Cllr. Watkins**
 - Cllr. Harrison read out an email received from Cllr. Mrs Thornton reporting that a parishioner has requested permission to locate a skip at the bottom of his garden on Myrtle Avenue.
 - Cllr. Harrison wished to formally thank the Ebor Players for performing a very successful run of Dick Whittington at the Village Hall last week. Cllr. Harrison commented that the Parish Council appreciate the hard work and dedication of all those involved who produce an excellent pantomime for the village.
- 10/193 17 **Date and time of next meeting – January 25th 2011 at 7pm in the Village Hall**

Meeting closed at 8.17 pm