

Minutes of the meeting held at the Village Hall on Tuesday 26th October 2010.

No other parishioners were present.

Council Members Present:

Cllr. Mrs Thornton (Acting Chair), Cllr. Jemison, Cllr. Dunn, Cllr. Higgins, Cllr. Dale, Cllr. Watkins and Cllr. Mellors

10/143 1 **Apologies for absence.**

Cllr. Mrs Bruce, Cllr. Mrs Green and Cllr. Harrison

10/144 2 **Declarations of Interest**

At this point Councillors are asked to declare any personal or prejudicial interests they may have in the business on this agenda: nothing declared.

10/145 3 **Minutes of Meeting 28th September 2010**

Acceptance of the minutes was proposed by Cllr. Jemison and seconded by Cllr. Mellors. Carried Unanimously by all who attended the meeting.

4 **Consideration of Planning Matters and recommendations of the Planning Group**

4.1 Notice of Applications received

4.1.1 **The Palace, Bishopthorpe Road.** Installation of internal secondary glazing. 10/02014/LBC. No Objection

4.1.2 **17 Maple Avenue.** Two-storey side extension, single storey rear extensions and porch to front. 10/02048/FUL. Decision pending

4.2 Notice of decisions given (*Parish Council decisions are highlighted in red*)

4.2.1 **12 Lang Road.** Single storey extensions to front and rear. 10/01511/FUL. (**No Objection**). Approved

4.2.2 **44 Beech Avenue.** Subdivision of dwelling to form two dwellings and single storey side and rear extensions (resubmission). 10/01697/FUL. (**Comments made**). Approved

4.2.3 **The Palace, Bishopthorpe Road.** Internal alterations to install a steel flue liner within the fireplace serving the drawing room. 10/01866/FUL. (**Objection**). Approved

4.2.4 **The Palace, Bishopthorpe Road.** Internal alterations to install a cast concrete flue liner within the fireplace serving the drawing room. 10/01864/FUL. (**No Objection – comments made**.) Approved

4.3 Other Planning Matters

4.3.1 The City Council Support Service Manager has contacted all local Parish Clerks with details of the new electronic administration procedures for Planning Applications.

Cllr. Mellors commented that a parishioner seeking details about a proposed new allotment site on Moor Lane contacted the Parish Council for further information. The Parish Council has no information about this proposal and assumes that they will be private (not City or Parish Council) allotments. Cllr. Mellors agreed to investigate the matter further. In principal, it was agreed that the Parish Council supports the creation of new allotment space but not at the detriment of local residents.

10/147

5

Services5.1 Village Hall Management Committee5.1.1 *Management Committee Report* – No recent meeting.5.1.2 *The Charity Commission – submission of Trustee Annual Report and Accounts for year ending March 2009 – (due by 31st January 2010) – Information is being requested from the HSBC Bank to complete the audit.*5.1.3 *Request to City Council to discourage parking outside the Village Hall – The City Council has agreed to implement the Parish Council’s suggestion to restrict parking on Main Street directly in front of the Village Hall.*5.2 Sports and Leisure Management Committee5.2.1 *Management Committee Report* – An email was received before the meeting from Cllr. Harrison who reported that Dennis King Electrical has repaired the faulty socket in the Sports Pavilion kitchen and will shortly undertake the PAT testing of electrical equipment.5.3 Finance Committee5.3.1 *Committee Report* – A meeting of the Committee was held on the 20th October. Production of the Annual Accounts for the Village Hall is in hand.5.3.2 *External Auditors Report* – The external audit of the Parish Council’s annual accounts for the year ending March 2010 has been completed by Mazars who reported that “*on the basis of our review, in our opinion the information contained in the annual return is in accordance with the Audit Commission’s requirements and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met*”.5.4 Field 84, Riverside and Footpaths Working Party5.4.1 *Working Party Report* – Following no response to a letter sent in August to Katie James of Smiths Gore, Cllr. Jemison reported that he recently made a follow-up phone call to chase the matter. The Parish Council’s request for forty years’ back payment of rent has been forwarded to the Church Commissioners for their consideration.

Additionally Cllr. Jemison reported that he has contacted Mr Mandy of York Marine Services Ltd. to discuss the rumour that further houseboats are to be built along the riverbank. Mr Mandy assured Cllr. Jemison that there are no plans to build any more houseboats and further more confirmed that he does not have to apply for planning permission (retrospectively) for the fence on the riverbank in front of the existing houseboat.

Mr Mandy took the opportunity at this meeting to place a proposal before the Parish Council for consideration. A new toilet block is to be constructed on the site, which needs to be linked into the main sewerage system. The preferred construction route would link the York Marine Services Ltd. system into the existing Sports Pavilion system instead of routing the pipes the length of Ferry Lane. It was agreed that, in principal, the Parish Council has no objections to this proposal provided that any damage to trees or property is repaired. Cllr. Jemison agreed to convey the Parish Council’s agreement to Mr Mandy and suggest that the matter is referred to the Church Commissioners who own of the land.

5.5 Youth Support and Children’s Recreation

5.5.1 *The Park, Keble Park North* – An email was received before the meeting from Cllr. Harrison who reported that signs preventing ball games in the play area have been put in place.

Cllr. Higgins, who completed the park checks for the month September / October reported that weeds are appearing around the raised beds and the equipment. The park checks for October / November were passed to the Clerk.

5.6 Allotments

5.6.1 *Monthly report* – A number of plots have become vacant but Cllr. Dale reported difficulty contacting people on the waiting list. Plot 21 at Appleton Road is badly overgrown and it was proposed by Cllr. Dale that Brunswick Nursery should be asked to clear it. Seconded by Cllr. Mrs Thornton. Carried Unanimously. **Action Clerk**

5.6.2 *Removal of sheds containing asbestos* – It was agreed that two further quotes are required to remove the sheds constructed of asbestos. **Action Clerk**

5.7 Senior Citizens Support

5.7.1 *Monthly Report* – Nothing to report

5.8 Web-site Management

5.8.1 *Web page* – Nothing to report

5.9 Environmental and Sustainability Issues

5.9.1 *Monthly report* – Nothing to report

10/148

6

Financial Transactions

6.1 Payments to approve

Clerk’s Salary	567.00
Clerk’s Expenses- (<i>photocopying £2.64, quarterly telephone charges £5.94, envelopes £7.00</i>)	15.58
Public Works Loan Board – second payment of loan for play area	3,169.75
Monthly direct debit to E-On Sports Pavilion Electricity	239.87
Monthly direct debit to E-on Village Hall Electricity	160.70
Monthly direct debit to E-on Village Hall Gas	195.95
Pete Holmes Garden Services – play area grass cuts	180.00
Mazars LLP – external audit work on behalf of Audit Commission	1,703.75
City of York Council – Commercial waste charge for Village Hall	38.19
Dennis King Electrical Ltd – Village Hall PAT testing	180.41
City of York Council – Waste collection for Sports Pavilion	57.28
Dennis King Electrical Ltd – repair of faulty sockets in Sports Pavilion	18.80
Siobhán O’Neill – Village Hall cleaning 2/9/10 to 24/9/10	111.74
Siobhán O’Neill – Sports Pavilion cleaning 2/9/10 to 24/9/10	72.00
Clerk’s Email – AOL quarterly connection charge	29.99
Cllr. Harrison – Invoice for Sports Pavilion cleaner 12/9 to 3/10	27.00
Yorkshire Water – Sports Pavilion Third Quarter payment	53.88
Shirley Burden – Village Hall cutlery boxes x 2	6.00
Sports Turf Services York Ltd – grass cut sports field	112.78

Payment Total

£6,940.67

6.2	<u>Income Receipts</u>	
	City of York Council Precept Payment – Second Instalment	14,000.00
	Bishopthorpe White Rose annual precept payment	284.00
	Village Hall Management Committee – transfer of excess cash	6,321.17
	Bishopthorpe Gala Group – start up fund transfer to Parish Council	600.00
	David Morely – New allotment let at Appleton Road	7.00
	Income Total	£21,212.17

Approval of financial transactions proposed by Cllr. Jemison and seconded by Cllr. Dale. Carried Unanimously.

- 10/149 7 **School Governors**
- 7.1 *Infants School* – Nothing to report
- 7.2 *Junior School* – Nothing to report
- 10/150 8 **Youth Awards**
- 8.1 *Committee Report* – Nothing to report
- 10/151 9 **Pinfold**
- 9.1 *Committee Report* – Nothing to report
- 10/152 10 **Sensory Garden**
- 10.1 *Committee Report* – Nothing to report
- 10/153 11 **Police Liaison**
- 11.1 *North Yorkshire Police Force* – Report from PCSO Colin Martin received before the meeting by email:

Bishopthorpe Figures - 29th September 2010 – 19th October 2010

Burglary

18/10 – A distraction burglary took place on Maple ave.

Criminal Damage

08/10 – Rear window of a vehicle was smashed on Ferry Lane.

19/10 – Rear window of a vehicle was smashed on Copmanthorpe Lane

Theft

11/10 – A purse was taken from a handbag in the Ebor

Anti-social behaviour – (None crime)

02/10 – Eggs thrown at a house in Keble Park Crescent.

08/10 – A drunken female tried to gain entry to the Methodist Church, during a dance class.

08/10 – A drunken female tried stop parents leaving the dance class.

18/10 – 2 teenagers chase 2 younger males from the allotments

Over all crime has dropped in Bishopthorpe from 110 crimes last year to 61. A reduction of 49 crimes, or - 45%

- 10/154 12 **Local Council Association**
- 12.1 *YLCA Update* – Cllr. Mellors reported that he had little to convey from the recent Executive Board Meeting. The Standards Committee may be abolished in the future but it is unclear what will replace it.
- 12.2 *York Voluntary Voice October magazine* – noted
- 10/155 13 **Highway Matters**
- 13.1 *Ferry Lane light* – Cllr. Mellors reported that the new light has been installed but it is not yet connected to the power supply.
- 13.2 *Repairs to pathway over Appleton Road bridge* – This item has been resolved and is to be removed from the Agenda.
- 13.3 *Speeding on Bishopthorpe Road in front of the Palace* – Cllr. Mellors produced a thirty-five-page report from the City Council Road Safety Officer, which explains how speeding complaints are treated and the action taken to resolve them. The Parish Council has recently raised a concern about speeding traffic on Bishopthorpe Road (in front of the Palace) but has been advised that no cost effective speeding measures could be put in place within City Council current budget constraints. Cllr. Mellors agreed to re-contact the Safety Officer to see if the thirty mile per hour sign can be moved closer to the Crematorium and ask if rumble strips may be an affordable alternative.
- 13.4 *Letter from Middlethorpe Hall* – Cllr. Mrs Thornton read out the letter from Mr Lionel Chatard asking for the road to be re-surfaced in Middlethorpe. The Clerk has passed the letter to the City Council for action.
- 13.5 *Route 65 Sustrans* – Sustrans have agreed to put a new sign at the bottom of Appleton Court, at the start of the leisure track, asking for mutual respect between cyclists and walkers.
- Under this heading, Cllr. Dale raised the point about dangerous parking on Sim Balk Lane in front of the shops, especially Wall of Sound. Cllr. Mrs Thornton agreed to speak with them in the first instance.
- 10/156 14 **Correspondence**
- 14.1 City of York not covered elsewhere
- 14.1.1 *None*
- 14.2 Others
- 14.2.1 *None*
- 10/157 15 **Ward Committee**
- Cllr. Mellors reported that seventeen members of the public attended the last Ward Committee meeting. There was a drop-in surgery before the meeting, which was dominated by local Wheldrake parishioners concerned about traffic congestion outside the Cost Cutter store in Wheldrake. The North Selby Mine Action Group attended the meeting.
- 10/158 16 **Any other business, which the Chairman considers urgent under the Local Government Act 1972.**
- *None*
- 10/159 17 **Date and time of next meeting – November 23rd 2010 at 7pm in the Village Hall**

Meeting closed at 8.27 pm