

Minutes of the meeting held at the Village Hall on Tuesday 28th September 2010.

Mr John Verity, of Lamplugh Crescent, attended the meeting to discuss potentially dangerous use of the Sustrans leisure path (part of the National Cycle Route) between Bishopthorpe and Riccall. He explained that, on numerous occasions, an organised team of 'racing' cyclists appear to be using a 10k stretch of the cycle path along Sustrans National Route 65 between Bishopthorpe and Riccall to compete in time trials. The cyclists are estimated to be reaching speeds of up to twenty-five miles per hour and have little regard for other users of the track. Seeking to question the legality of this activity with one of the competitors, Mr Verity, who at the time was using the path to walk his dogs, was verbally abused. Mr Verity asked if the Parish Council would contact Sustrans to erect a sign at the bottom of Appleton Court reminding the public that the path is a 'leisure path' open to both cyclists and pedestrians. Cllr. Harrison suggested that the City Council, the Police and CTC (The UK's National Cyclists' Organisation) should also be copied in on correspondence. **Action Clerk.**

Mr Verity's second point concerned cyclists using the Public Right of Way along the riverbank. Cllr. Mrs Green explained the section of path in question has never been formally designated a Public Right of Way despite an extensive campaign from the Parish Council. As a solution, Cllr. Harrison offered to write an article in Link Magazine requesting mutual respect between cyclists and pedestrians. **Action Cllr. Harrison**

Cllr. Harrison thanked Mr Verity for attending the meeting.

The public meeting ended at 7.22pm

Council Members Present:

Cllr. Harrison (Chairman), Cllr. Mrs Thornton (Vice chair), Cllr. Jemison, Cllr. Mrs Green, Cllr. Dunn, Cllr. Higgins, Cllr. Mrs Bruce and Cllr. Mellors

10/127 1 **Apologies for absence.**

Cllr. Dale and Cllr. Watkins (due to illness).

10/128 2 **Declarations of Interest**

At this point Councillors are asked to declare any personal or prejudicial interests they may have in the business on this agenda: Nothing declared.

10/129 3 **Minutes of Meeting 24th August 2010**

Acceptance of the minutes was proposed by Cllr. Jemison and seconded by Cllr. Mrs Green. Carried Unanimously by all who attended the meeting.

10/130 4 **Consideration of Planning Matters and recommendations of the Planning Group**

4.1 Notice of Applications received

4.1.1 **44 Beech Avenue.** Subdivision of dwelling to form two dwellings and single storey side and rear extensions (resubmission). 10/01697/FUL. Comments made.

4.1.2 **The Palace, Bishopthorpe Road.** Internal alterations to install a steel flue liner within the fireplace serving the drawing room. 10/01866/FUL. Objection

4.1.3 **The Palace, Bishopthorpe Road.** Internal alterations to install a cast concrete flue liner within the fireplace serving the drawing room. 10/01864/FUL. No Objection – comments made.

- 4.2 Notice of decisions given (*Parish Council decisions are highlighted in red*)
- 4.2.1 **36 Lang Road.** Two storey pitched roof rear extension. 10/01474/FUL. (**No Objection**). Approved
- 4.2.2 **34 Lang Road.** Dormer window to rear with French door and timber railings. 10/01419/FUL. (**No Objection – comments made**). Approved
- 4.2.3 **1 Bridge Road.** Single storey pitched roof rear extension. 10/01412/FUL. (**No Objection**). Approved
- 4.2.4 **32 Sim Balk Lane.** Single storey rear extension. 10/01437/FUL. (**No Objection**). Approved
- 4.3 Other Planning Matters
- 4.3.1 *None*

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Services

- 5.1 Village Hall Management Committee
- 5.1.1 *Management Committee Report* – At the last Committee Meeting, the Secretary Peter Crookes announced that he intends to resign from the post in January 2011. It was agreed that a small gift should be purchased by Cllr. Mrs Thornton for presentation to Peter as a token of appreciation for his contribution to the Committee over the past decade. **Action Cllr. Mrs Thornton**
- 5.1.2 *The Charity Commission – submission of Trustee Annual Report and Accounts for year ending March 2009 – (due by 31st January 2010).* The former Treasurer, Martin Flook, has supplied incomplete records to Cllr. Mrs Thornton, which are preventing the completion of the accounts. As vital information is missing, Cllr. Mrs Thornton suggested that the Finance Committee should meet before the next Parish Council meeting to decide the way forward. **Action Cllr. Harrison**
- 5.1.3 *Car Park – damage to surface* – The contractors have been informed about the ‘blisters’ in the asphalt and it was agreed they will be recalled if the problem worsens. Item to be removed from October’s Agenda.
- 5.1.4 *Correspondence from Ipsos MORI* – Information passed to Cllr. Mrs Thornton to complete.
- 5.2 Sports and Leisure Management Committee
- 5.2.1 *Management Committee Report* – Following weekend matches, it is reported that the Footballers leave the inside of the Pavilion in a mess. The cleaner is unable to remove the mud and grass before the Monday morning session of the Play Group; consequently, it has been necessary to appoint Rebecca Clarke to undertake additional cleaning duties. As a long-term solution, it has been suggested that the building should be internally reconfigured and the Play Group is currently investigating grants, which may be available to finance this.
- Cllr. Harrison reported that Dave King has been appointed to undertake the PAT testing.
- 5.2.2 *Conditions of Hire Form – update Cllr. Mrs Thornton* – Item to be removed from Agenda.
- 5.2.3 *White Rose Football Club* – A reminder has been sent to the Club asking for payment of the outstanding precept of £284.00
- 5.2.4 *Smiths Gore regarding title to land* – A response from Katie James of Smiths Gore, is outstanding. Clerk to chase. **Action Clerk**

5.3 Finance Committee5.3.1 *Committee Report* – No recent meeting5.4 Field 84, Riverside and Footpaths Working Party

5.4.1 *Working Party Report* – The Parish Council was called to be vigilant to the prospect of up to five new houseboats being constructed along the riverbank. If multiple construction happens in conjunction, the view of the river will be seriously compromised. Cllr. Harrison offered to contact Cllr. John Galvin to discuss this matter. **Action Cllr. Harrison**

Following a recent meeting between the site owner Mr Mandy and Cllr. Jemison, the Clerk was requested to confirm the points discussed in writing: in particular the necessity of submitting a Planning Application for the fence erected on the riverbank in front of the new houseboat. **Action Clerk**

Cllr. Dunn left the meeting at 7.50pm

5.5 Youth Support and Children's Recreation5.5.1 *The Park, Keble Park North* – Cllr. Mrs Bruce reported the following items:

- To conform to legal safety requirements, the annual inspection of the park will commence in February 2011. It was agreed that this will be paid for on a year-by-year basis. For the sake of continuity, the Clerk will be listed as first point of contact. **Action Cllr. Mrs Bruce**
- Accounts have been received for the Play Day event, which was held in August.
- Cllr. Mrs Bruce confirmed that the slide on the mound has been cancelled.
- At a recent on-site meeting between Cllr. Harrison and Cllr. Mrs Bruce, it was agreed that a mixture of Hornbeam and Hawthorn trees will be requested from the City Council for planting along the perimeter.

Cllr. Mrs Thornton left the meeting at 8pm

- An offer to maintain the flowerbeds has been received from two villagers.
- The City Council has remitted a payment of £245 to the Parish Council to purchase signs for the play area. The 'conditions of use' wording was agreed and Cllr. Jemison offered to instruct Signs Arts to commission the work. **Action Cllr. Jemison.**
- A 'no ball games' sign will also be displayed. Although regret was expressed, it is necessary to prohibit ball games in the play area to avoid the noise nuisance to local residents of balls being kicked against the fencing and the Parish Council therefore has no alternative than to totally prohibit this activity.
- Cllr. Higgins offered to undertake the checks in the park for the forthcoming month.

5.5.2 *Park opening and closing times during the winter months* – The park closing times were agreed as follows:

1 September to	24 September	7.00 pm
25 September to	8 October	6.30 pm
9 October to	18 October	6.00 pm
19 October to	30 October	5.30 pm
31 October to	15 November	4.00 pm
16 November to	31 December	3.30 pm

In determining these times, advice has been taken from the City Council by using the closing times of the walks on the city walls and by observing the sunset times as posted by the Meteorological Office.

Under this heading, Cllr. Harrison commented that an application has been made to the City Council for Double Taxation allowance for grass cutting in the play area.

5.6 Allotments

5.6.1 *Monthly report* – Cllr. Harrison read out an email update received from Cllr. Dale in which the following items were reported:

- Two allotment plots on the Appleton Road site have fallen vacant following the death of the holder and in order to re-let them it is necessary to remove two small sheds. Following professional advice, the Parish Council has been recommended not to dismantle these as the fabric used to construct them contains asbestos. The Clerk was requested to contact Simon Skyes Builders and the City Council to gain quotes for the work. A third quote will be requested from another specialist asbestos removal company. **Action Clerk**

5.6.2 *Email from Ms Wells concerning the gate at Appleton Road* – Cllr. Harrison read the email to the meeting and it was agreed that Suzanne Prance of York Pride should be contacted initially to ask for assistance. **Action Clerk**

5.7 Senior Citizens Support

5.7.1 *Monthly Report* – Cllr. Mellors confirmed that the Annual Meeting of Vernon House will be held on Wednesday 6th October.

5.8 Web-site Management

5.8.1 *Web page* – Nothing to report

5.9 Environmental and Sustainability Issues

5.9.1 *Monthly report* – Cllr. Mrs Green reported that the Environment Forum has decided not to support the waste disposal site at Allerton Park.

5.9.2 *A new way to deal with your waste – Allerton Waste Recovery Park* – noted

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Financial Transactions

6.1 Payments to approve

Clerk's Salary	567.00
Clerk's Expenses- (<i>photocopying £5.44, A4 printer paper £4.36, stationery and stamps £26.61</i>)	36.41
British Gas – Village Hall 10 June to 5 August – final bill	88.42
Sports Turf Services (York) Ltd. Grass cut Ferry Lane field	112.78
Linda Holland – half yearly payment for closing Sensory Garden gate	130.00
Siobhan O'Neill – Village Hall and Sports Pavilion cleaning - August	149.18
Siobhan O'Neill – Village Hall and Sports Pavilion cleaning - September	180.00
Ainsty Lawncare – Cricket field cuts – 8 between 23 July and 17 Aug	680.00
Ainsty Lawncare – Annual tidy up around Sports Pavilion	200.00
Village Hall electricity – Eon monthly direct debit payment	160.70
Village Hall gas – Eon monthly direct debit payment	195.95
Village Hall Committee – Parish Council rent 3 months	45.00
Village Hall Committee – Play Group rent 10 meetings	90.00
Village Hall Committee – Brownies 5 meetings	37.50
Village Hall Committee – Youth Club 16 meetings	120.00
Village Hall Committee – Parish Council rent for cheque 002753 – Dec 2009	65.00
Village Hall Committee – Parish Council rent for cheque 002787 – Jan 2010	531.00
Smiths Gore – Allotments rent / Acaster Lane	72.50
Smiths Gore – Cricket Field Rent	150.00
Shirley Burden – 6 canisters for the Village Hall	17.94
Payment Total	£3,629.38

6.2 Income Receipts

Play Area Hire – contribution towards Elliot Loo Hire	105.00
City of York Council – play area sign	245.00

Income Total **£350.00**

Approval of financial transactions proposed by Cllr. Jemison and seconded by Cllr. Mrs Green. Carried Unanimously.

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School Governors

7.1 *Infants School* – Nothing to report

7.2 *Junior School* – In the New Year, the School is seeking to appoint two new parent Governors to the Board.

Parking outside school gates remains an issue at the start and end of the school day. Non-Bishopthorpe children attending the school may have no alternative than to arrive and to be collected by car-driving parents, which may be the cause of the problem. The park and stride scheme works well within Bishopthorpe but it is regrettable that the 'walking bus' is no longer in operation.

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Youth Awards

8.1 *Committee Report* – Cllr. Mrs Bruce distributed posters for this year's competition for display around the village. 30th November was set as the closing date for nominations and it was suggested that Reverend Pam McNaughton should be approached to act as judge. **Action Clerk.**

The ceremony will be held in the village hall at 6.30pm on Tuesday 11th January 2011. Cllr. Mrs Green agreed to advertise the competition in Link. **Action Cllr. Mrs Green**

- 10/134 9 **Pinfold**
9.1 *Committee Report* – Nothing to report
- 10/135 10 **Sensory Garden**
10.1 *Committee Report* – Nothing to report
- 10/136 11 **Police Liaison**
11.1 *North Yorkshire Police Force* – Report from PCSO Colin Martin received following the meeting:

“Bishopthorpe Figures - 23rd August 2010 – 19th September 2010

Auto Crime

16/09 – A car radio was taken from a vehicle in Appleton Court.

Burglary Other

23/08 – The Walled Garden was entered.

31/08 – An attempt was made to enter a garage on Keble Park North.

06/09 – The Walled garden was entered.

Criminal Damage

04/09 – A vehicle was damaged on Main Street.

06/09 – A vehicle was damaged on Main Street.

07/09 – A vehicle was damaged on Main Street.

09/09 – A skylight was smashed at the Old School.

} These three happened on the same night.

Theft

29/08 – Theft of champagne from the CO-OP. 1 male was arrested and charged.

26/09 – Theft of bike from some where in the village. The reporting person did not know where he was, only that his bike was taken from his friend’s house.

ASB – (None crime)

25/08 – Youths in the park @ 20.15

28/08 – Stones thrown at a house in Deans Court. – these were thrown from the cycle track.

20/09 – Neighbour issues in Keble Park North.

Over all crime has dropped in Bishopthorpe from 97 crimes last year to 54. A reduction of 43 crimes, or -44%”

- 10/137 12 **Local Council Association**
12.1 *YLCA Update* – Two member Parish Councils have decided not to renew their Quality Council status.
12.2 *York Voluntary Voice – September issue* – Information passed to Cllr. Mrs Green
- 10/138 13 **Highway Matters**
13.1 *Ferry Lane Light* – A light is to be erected to the left of the entrance as requested. It may then be possible to attach the security light to the post on the right.
13.2 *Repairs to pathway over Appleton Road bridge* – Cllr. Mellors reported that John Ross, a Highway Inspector from the City Council, is in the process of pricing the wire required for the fencing on Appleton Road.

13.3 *Letter from Mr Kelly* – The shops and the land in front of the shops on Acaster Lane is under the private ownership of Mr Kelly who has approached the Parish Council with the following points:

- The bike rack installed by the City Council is working loose and Mr Kelly has asked for it to be repaired. Clerk to forward the request to the City Council. **Action Clerk**
- Proposals have been put forward to make the parking space in front of the shops a one-way system. Clerk to request the City Council Planning Department to liaise with Mr Kelly directly. **Action Clerk**

Under this heading Cllr. Mellors commented that a reply has been received from Graham Kelly of the Transport and Safety Department City of York Council to say that he has been asked to investigate a number of complaints regarding speeding traffic in the village of which the 30 mph section past the Palace is only one. Due to budget restraints on the City Council these requests have to be prioritised to determine where measures could be most effectively implemented.

10/139 14 **Correspondence**

14.1 City of York not covered elsewhere

14.1.1 *None*

14.2 Others

14.2.1 *Email 'Consultation to shape the nature of England' ref Cllr. Mrs Green* – noted

14.2.2 *Letter from Roger Poyser* – The Clerk was requested to respond to Mr Poyser to thank him for his letter of support. **Action Clerk**

14.2.3 *Letter from Thomas Quinn* – The Clerk was requested to reply to Mr Quinn to thank him for his letter and to remind him that future funding will be made available for purchase of a new canoe when required. **Action Clerk**

10/140 15 **Ward Committee**

Cllr. Mellors reported that he has applied for Ward Committee funding to contribute to a road safety device for the stretch of road in front of the Palace.

10/141 16 **Any other business, which the Chairman considers urgent under the Local Government Act 1972.**

- Cllr. Harrison handed out booklets to every Councillor regarding the 2011 Census.
- Cllr. Harrison commented on the success of Bishopthorpe Tennis Club achieving promotion in four divisions this year. The Parish Council helped to fund the resurfacing of the courts and is pleased to note the Club's success.
- Suzanne Prance of York Pride contacted the Parish Council to seek authority to repair the wooden bench at the corner of Acaster Lane.
- Cllr. Mrs Green encouraged attendance at Sim Balk Lane Bridge on the 13th October at 11 am when the Community Payback Team will be cleaning the area.
- Cllr. Mrs Green reminded the meeting the Boyan Choir will be performing at St Chad's Church on 13th November at 7.30pm.

10/142 17 **Date and time of next meeting – 26th October 26th at 7pm in the Village Hall**

Meeting closed at 9.17 pm