

## Minutes of the meeting held at the Village Hall on Tuesday 24<sup>th</sup> August 2010.

No other parishioners were present.

### Council Members Present:

Cllr. Harrison (Chairman), Cllr. Jemison, Cllr. Mrs Green, Cllr. Higgins, Cllr. Mrs Bruce and Cllr. Mellors

10/111 1 **Apologies for absence.**

Cllr. Mrs Thornton (Vice chair), Cllr. Dunn, Cllr. Watkins and Cllr. Dale

10/112 2 **Declarations of Interest**

At this point Councillors are asked to declare any personal or prejudicial interests they may have in the business on this agenda: Nothing declared.

10/113 3 **Minutes of Meeting 27<sup>th</sup> July 2010**

By email before the meeting, Cllr. Mrs Thornton requested the addition of the following sentence to item number 5.4.1 “*This should then be confirmed in writing specifying completion dates for all actions agreed*”.

Item 5.2.1 was amended to read “*Cllr. Harrison to Action*”

Item 5.4.1 was amended to remove Cllr. Jemison’s name

Item 5.2.1 was amended to read, “*Cllr. Jemison has three bike stands, which may be used outside the pavilion*”.

Following these amendments, acceptance of the minutes was proposed by Cllr. Jemison and seconded by Cllr. Mrs Green. Carried Unanimously by all who attended the meeting.

10/114 4 **Consideration of Planning Matters and recommendations of the Planning Group**

4.1 Notice of Applications received

4.1.1 **12 Lang Road.** Single storey extensions to front and rear. 10/01511/FUL. No Objection

4.2 Notice of decisions given (*Parish Council decisions are highlighted in red*)

4.2.1 **44 Beech Avenue** – Subdivision of dwelling to form two dwellings and single storey side and rear extension. 10/1092/FUL. (**No Objection – comments made**). Refused

4.2.2 **Manor Farm, Bishopthorpe Road.** Change of use from outbuildings to holiday cottage (retrospective). 10/00977/FUL. (**No Objection – comments made**). Approved

4.2.3 **34 Keble Park South.** Two-storey side extension, single storey rear extension and replacement porch roof. 10/01106/FUL. (**No Objection**). Approved

4.3 Other Planning Matters

4.3.1 *None*

10/115

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**Services**5.1 Village Hall Management Committee

5.1.1 *Management Committee Report* – Cllr. Mrs Thornton submitted an email before the meeting reporting the following items:

- A final Lottery claim is to be made for the installation of a sound system in the Village Hall.
- The Bishopthorpe Gala Account is being wound up and any surplus cash will be spent on the Village Hall – mainly crockery and kitchen equipment. A contribution will also be made to the new sound system.
- The final Lottery report is due to be submitted in September (before the next meeting of the Parish Council). Cllr. Mrs Thornton intends to circulate this to all Councillors for comments before it is submitted.

Cllr. Mrs Green remarked that mobile phones operating on silent mode might adversely affect hearing aids of people in the Hall using the hearing loop. It was agreed that post installation this will be investigated.

5.1.2 *The Charity Commission – submission of Trustee Annual Report and Accounts for year ending March 2009 – (due by 31<sup>st</sup> January 2010)* – Reporting by email before the meeting, Cllr. Mrs Thornton confirmed that Bank Statements have been received from the HSBC Bank allowing work to begin on the year-end 2009 Annual Accounts. Once these have been completed, money in the Committee Account in excess of £2,000 will be transferred to the Parish Council Account.

5.1.3 *Car park* – Watsons have been contacted regarding the asphalt ‘blisters’ which have appeared in the car park. Cllr. Mrs Thornton will make an update to the September meeting.

5.1.4 *Letter from Invalifts Limited regarding service contract* – Cllr. Harrison will pass this information to Cllr. Mrs Thornton for action.

5.2 Sports and Leisure Management Committee

5.2.1 *Management Committee Report* – No recent meeting.

At this point Cllr. Mellors gave an update on the planning permission application that was requested by the City Council regarding play equipment in the triangle of land outside the Sports Pavilion. The Parish Council confirmed that use of the equipment is not exclusive to the Play Group but is open to all village children. No further correspondence has been received from the City Council following this statement.

Cllr. Jemison confirmed that two new signs have been put in place: one on the Sports Pavilion and one at the top of Ferry Lane advertising the Sports Pavilion.

Cllr. Jemison reported that he recently contacted Katy James of Smiths Gore to discuss the issue of land ownership around Ferry Cottage. The Land Registry has refused to grant Possessory Title to the inheritors of the cottage although the former occupier used the land continuously until he died in the mid 1990’s. Unknowingly, the Parish Council paid the Church Commissioners rent for this land since 1969 and Cllr. Harrison suggested that compensation should be sought from them for these payments. Cllr. Jemison agreed to contact Katy James. **Action Cllr. Jemison**

- 5.2.2 *Conditions of Hire Form* – Nothing to report
- 5.2.3 *White Rose Football Club* – Cllr. Harrison to chase the outstanding payment at the next Committee meeting. **Action Cllr. Harrison**
- 5.2.4 *Letter from Mr Mulhall concerning the light on Ferry Lane* – Cllr. Harrison reported that a complaint has been made to both the Parish Council and the City Council regarding a security light placed on the outside wall of the Sports Pavilion. It appears that the light is not movement sensitive; is on permanently and has been angled on the building in such a way that it shines into the bedroom of a property on Ferry Lane. To rectify this problem in the short-term, Cllr. Harrison has switched the light off.

Cllr. Harrison agreed to reply to Cllr. John Galvin's email about the replacement and additional lights requested on Ferry Lane. Additionally, permission will be sought from the City Council allowing the Sports Pavilion's security light to be fixed to the new post in the triangle of land and angled to shine directly onto the play area and away from housing on Ferry Lane. **Action Cllr. Harrison.**

5.3 Finance Committee

- 5.3.1 *Committee Report* – No recent meeting
- 5.3.2 *Letter from Bowls Club* – Cllr. Harrison read out a letter received from the Bowls Club, which informed the Parish Council that they have recently received a very generous donation which has eased pressure on their cash flow. Letter of thanks to be sent to the Bowls Club. **Action Clerk**

5.4 Field 84, Riverside and Footpaths Working Party

- 5.4.1 *Working Party Report* – Following on from the letter that was received in July and reported in last month's minutes, Cllr. Jemison advised that many of the points of consternation were now resolved. Mr Mandy of York Marine Services Ltd. advised that Planning Permission was not necessary for the floating home moored close to the slipway but he intends to submit retrospective permission for the fence surrounding the vessel (which has been constructed on the riverbank).

The Clerk was requested to write to Mr Bostock who raised the initial complaints.  
**Action Clerk**

5.5 Youth Support and Children's Recreation

- 5.5.1 *The Park, Keble Park North* – Cllr. Mrs Bruce reported the following points:
- The recent National Play Day event was very successful and the organisers have received positive feedback.
  - Play Builder, the Government Scheme responsible for awarding the grant to the Parish Council, have had future funding frozen. Cllr. Harrison agreed to contribute to an on-line petition organised by Wickstead and Play Dale in support of the Play Builder Scheme.
  - Tom Hartley thanked the Parish Council on Facebook for managing to install the play area in Bishopthorpe before the funding was withdrawn.
  - Cllr. Mrs Bruce agreed to contact Play Dale to cancel the small slide initially planned to be installed over the sandpit. **Action Cllr. Mrs Bruce**
  - New problems with the gate opening mechanism have surfaced and Cllr. Jemison agreed to contact Acaster Forge to rectify them. **Action Cllr. Jemison**

- Cllr. Mrs Bruce will contact the City Council to chase the installation of the permanent notice prohibiting ball games in the park. **Action Cllr. Mrs Bruce**
- Cllr. Harrison and Cllr. Mrs Bruce will meet on site to decide what type of trees should be ordered from the City Council in September.

Cllr. Jemison reported that the monthly inspection has gone smoothly with no problems occurring. A grease gun has been obtained and will be kept with the inspection kit. Cllr. Mrs Green agreed to undertake the inspection for the month August / September.

Cllr. Harrison confirmed that he is seeking recompense under Double Taxation rules for grass cutting expenses in the park.

Park opening and closing times were discussed for the forthcoming winter months and it was suggested by Cllr. Harrison that the park should close at 3.30pm from the end of October until February. Some volunteers on the key rota who work full time may struggle to close the park at 3.30pm and various options were put forward for investigation. These will be discussed at the September meeting.

5.6 Allotments

5.6.1 *Monthly report* – Nothing to report

5.7 Senior Citizens Support

5.7.1 *Monthly Report* – Cllr. Mrs Green reported that many of the groups do not meet in August and therefore there was little to report.

5.8 Web-site Management

5.8.1 *Web page* – The web page is up to date.

5.9 Environmental and Sustainability Issues

5.9.1 *Monthly report* – Cllr. Mrs Green reported the following points:

- Cllr. Mrs Green has given support to the Allerton Park campaign on behalf of Bishopthorpe Parish Council.
- A grant application form has been submitted to the Ward Committee for £500 to support the recycling day to be held in the Village Hall during January 2012. The recycling day for 2011 will be held on the 8<sup>th</sup> January in the Village Hall and will incorporate ‘Operation Spoke’. This Police initiative aims to brand bicycles with a unique identity number, which can be easily traced to the owner in the event of theft. It is hoped that by incorporating this event into the recycling day in January, it will allow people to bring along new bikes received as Christmas presents.
- York in Transition has applied for a Ward Committee Grant for green issues, on behalf of a number of Parish Councils without informing them of their action. Cllr. Mrs Green advised the meeting that she is not in support of this action.

10/116	6	<b>Financial Transactions</b>		
	6.1	<u>Payments to approve</u>		
		Clerk's Salary		567.00
		Clerk's Expenses- ( <i>photocopying £3.28</i> )		3.28
		Photocopying 221 sheets of extra information for Mazars £17.68, special delivery costs £9.80 and Ink cartridges £28.17		55.65
		Pete Holmes Garden Services – play area grass cuttings		90.00
		Npower – Village Hall: 19 <sup>th</sup> April to 8 <sup>th</sup> July		316.98
		Npower – Sports Pavilion: 19 <sup>th</sup> April to 8 <sup>th</sup> July		421.01
		Eon – Village Hall: Monthly payment for electricity from 9 <sup>th</sup> July		160.70
		Yorkshire Water: Second Quarter payments		
		Allotments, Appleton Road		7.61
		Allotments, Acaster Lane		8.88
		Sports Pavilion		132.73
		Village Hall		105.46
		Ainsty Landscape and Lawncare – 8 grass cuts from 24 June to 20 July		680.00
		Eon – Village Hall: Monthly payment for gas from 9 <sup>th</sup> July		239.87
		Npower – Sensory Garden lights 19 April to 26 July 2010		64.06
		Lewis Tree Surgery – work to trees outside the Sports Pavilion		282.00
		Signs Arts – two aluminium signs for the Sports Pavilion		90.00
		Wall of Sound – Sound system installation in Village Hall		2,673.14
		<b>Payment Total</b>		<b><u>£5,898.37</u></b>

	6.2	<u>Income Receipts</u>		
		One-off booking of the Village Hall – P.J. Moore		40.00
		<b>Income Total</b>		<b><u>£40.00</u></b>

Approval of financial transactions proposed by Cllr. Jemison and seconded by Cllr. Mrs Green. Carried Unanimously.

The Clerk was thanked for undertaking the extra work requested by Mazars Accountants.

10/117	7	<b>School Governors</b>		
	7.1	<i>Infants School</i> – Nothing to report		
	7.2	<i>Junior School</i> – Nothing to report		
10/118	8	<b>Youth Awards</b>		
	8.1	<i>Committee Report</i> – Nothing to report		
10/119	9	<b>Pinfold</b>		
	9.1	<i>Committee Report</i> – Nothing to report		
10/120	10	<b>Sensory Garden</b>		
	10.1	<i>Committee Report</i> – It was agreed that the broken bench should be offered as firewood for the Ebor bonfire.		

10/121 11 **Police Liaison**

11.1 North Yorkshire Police Force – Report from PCSO Colin Martin received following the meeting:

**Bishopthorpe Figures- 20<sup>th</sup> July 2010 – 22<sup>nd</sup> August 2010**“Auto Crime

20/07 – Theft from a motor vehicle on Main Street – This is the report by the owner of the vehicle that was reported on the 18/07 and is on the last Parish Council report.

Burglary Other

01/08 – Garage entered on School Lane.

03/08 – Garage entered on Copmanthorpe Lane.

11/08 – Attempt to enter a garage on Keble Park North.

18/08 – Garage entered on New lane.

Criminal Damage

04/08 – Plants and bench damaged in rear garden on Main Street - believed to be an on going family dispute.

Theft

22/07 – Theft of beer from the Co-op.

02/08 – Theft of two cycles from outside the Co-op.

11/08 – Theft of child’s bike and scooter from Acaster Lane.

13/08 – Theft of mobile phone from a pub on Main Street.

ASB – (None crime)

22/07 – Youths on the car park on Keble Park North.

05/08 – Youths on the Park.

07/08 – Youths on Acaster Lane

16/08 – Youths on the cricket pitch – gone by 10pm

Over all crime has dropped in Bishopthorpe from 78 crimes last year to 41. A reduction of 37 crimes, or -47%”

11.2 *Email from Mr J O’Brien regarding an incident of racial abuse in the village* – Cllr. Harrison explained that an email has been received from Mr O’Brien alleging a serious incident of racial abuse, which occurred outside the Woodman public house on Saturday 21<sup>st</sup> August. The Clerk has forwarded details of the incident to Sergeant Andrew Haigh.

- 10/122 12 **Local Council Association**
- 12.1 *YLCA Update* – Cllr. Mellors reported the following item:
- Sheena Spence will take over as the new Chief Officer of YLCA with effect from 1<sup>st</sup> September.
- 12.2 *CPRE Fieldwork Magazine – August edition*- noted
- 12.3 *Countryside Voice Magazine – Summer edition* – Information passed to Cllr. Mrs Green
- 12.4 *The Playing Field newsletter* – Information passed to Cllr. Mrs Bruce
- 12.5 *Country Air newsletter* – Information passed to Cllr. Mrs Green
- 10/123 13 **Highway Matters**
- 13.1 *Ferry Lane light* – Cllr. John Galvin has agreed to pursue this issue. See 5.2.4
- 13.2 *Repairs to pathway over Appleton Road bridge* – Cllr. Mellors confirmed that this item has been reported to the City Council and they are currently obtaining quotes for the work before committing to undertake the repairs.
- 13.3 *Location of additional salt ‘bin’ facilities* – Cllr. John Galvin contacted the Parish Council seeking input to the location of salt bags, which will be provided to the village by the City Council in the event of adverse winter weather. Two sites were suggested: outside the Doctors on Church Lane and on the bend of Acaster Lane / Main Street. Clerk to advise Cllr. John Galvin. **Action Clerk**
- 13.4 Under this heading, Cllr. Mellors reported that a resident has expressed concerns about the average speed of cars along Bishopthorpe Road outside the Palace. Cllr. Mellors has contacted the City Council to report these issues and has suggested that this area would be an ideal place to locate speed-calming measures.
- 10/124 14 **Correspondence**
- 14.1 City of York not covered elsewhere
- 14.1.1 *None*
- 14.2 Others
- 14.2.1 *North Yorkshire Fire and Rescue Authority – Corporate Report* – noted
- 14.2.2 *No Need for Nuclear – campaign newsletter* – noted
- 10/125 15 **Ward Committee**
- Nothing to report
- 10/109 16 **Any other business, which the Chairman considers urgent under the Local Government Act 1972.**
- Tom Quinn recently achieved sixth place in the European Under 23 Canoe Championships – a considerable achievement in light of recent shoulder surgery. Tom decided he could manage with his current canoe for a second year and therefore did not take up this years £1,000 Parish Council sponsorship.
  - Cllr. Mrs Green is organising a Fair Trade wine tasting evening on the 27<sup>th</sup> November. Tickets will be limited to thirty and can be obtained directly for Cllr. Mrs Green.
- 10/126 17 **Date and time of next meeting – September 28<sup>th</sup> at 7pm in the Village Hall**

Meeting closed at 9.00 pm