

Minutes of the meeting held at the Village Hall on Tuesday 27th July 2010.

No other parishioners were present.

Council Members Present:

Cllr. Harrison (Chairman), Cllr. Mrs Thornton (Vice chair), Cllr. Jemison, Cllr. Mrs Green, Cllr. Dunn, Cllr. Higgins, Cllr. Watkins and Cllr. Dale.

10/94 1 **Apologies for absence.**
Cllr. Mrs Bruce and Cllr. Mellors

10/95 2 **Declarations of Interest**

At this point Councillors are asked to declare any personal or prejudicial interests they may have in the business on this agenda: Nothing declared.

10/96 3 **Minutes of Meeting 22nd June 2010**

Acceptance of the minutes was proposed by Cllr. Higgins and seconded by Cllr. Dale. Carried Unanimously by all who attended the meeting.

10/97 4 **Consideration of Planning Matters and recommendations of the Planning Group**

4.1 Notice of Applications received

4.1.1 **Manor Farm, Bishopthorpe Road.** Change of use from outbuildings to holiday cottage (retrospective). 10/00977/FUL. No Objection – comments made

4.1.2 **34 Keble Park South.** Two-storey side extension, single storey rear extension and replacement porch roof. 10/01106/FUL. No Objection

4.1.3 **1 Bridge Road.** Single storey pitched roof rear extension. 10/01412/FUL. No Objection

4.1.4 **36 Lang Road.** Two storey pitched roof rear extension. 10/01474/FUL. No Objection

4.1.5 **Ramsey House, Chantry Lane.** Fell Golden Robinia (T1) in the Conservation Area. 10/01484/TCA. No Objection – comments made

4.1.6 **34 Lang Road.** Dormer window to rear with French door and timber railings. 10/01419/FUL. No Objection – comments made.

4.1.7 **32 Sim Balk Lane.** Single storey rear extension. 10/01437/FUL. No Objection

4.2 Notice of decisions given (*Parish Council decisions are highlighted in red*)

4.2.1 *None*

4.3 Other Planning Matters

4.3.1 *None*

10/98 5 **Services**

5.1 Village Hall Management Committee

5.1.1 *Management Committee Report* – Cheques for bookings, received by the Committee at the beginning of the year, have not been banked by the ex-Treasurer and efforts are being made to contact the hirers to ask for replacements.

The Big Lottery hired the hall for a training day on 22nd July and reported that their delegates were impressed with the facilities provided.

5.1.2 *The Charity Commission – submission of Trustee Annual Report and Accounts for year ending March 2009 – (due by 31st January 2010) – HSBC Bank has been asked to produce copy statements (which have been retained by the ex-Treasurer) to enable production of the year end accounts.*

5.1.3 *Car park – Cllr. Mrs Thornton reported that the ‘blisters’ in the asphalt have not worsened and asked for the item to be removed from the Agenda.*

5.2 Sports and Leisure Management Committee

5.2.1 *Management Committee Report – Cllr. Harrison reported the following items from the Committee Meeting held on the 27th July:*

- The annual precept payment of £284 remains outstanding from White Rose Junior Football Club.
- The Parish Council is committed to honour the current grass cutting contracts until the end of the 2010 season. It is estimated that the two contracts will cost the Parish Council almost £5,000 and Cllr. Harrison stressed that at the current level of precept this will not be sustainable going forward into next year. He recommended careful negotiation of the 2011 season grass cutting contracts to ensure they fall within the annual Committee budget.
- Dennis King Electrics has been contacted to complete the testing of electrical equipment in the kitchen. Dennis King Electrics to be contacted by Cllr. Harrison. **Action Cllr. Harrison**
- Cllr. Jemison has three bike stands, which may be used outside the pavilion.
- There was a lengthy debate regarding the existing toilet facilities in the pavilion, which were deemed inadequate by some users. Due to the current tight financial constraints, the Parish Council is unable to improve this situation in the near future but would fully support the long-term changes to the building proposed by the Cricket and Football Clubs.
- Cllr. Jemison offered to contact Sign Art to commission two signs for the Sports Pavilion: one for the top of Ferry Lane and one for the building. **Action Cllr. Jemison**

5.2.2 *Conditions of Hire Form – Nothing to report.*

5.3 Finance Committee

5.3.1 *Committee Report – No recent meeting.*

5.4 Field 84, Riverside and Footpaths Working Party

5.4.1 *Working Party Report – A letter was read to the meeting, which was received from a resident who is concerned about the current state of the riverside and Field 84. In particular the following points were highlighted:*

- Cars are being parked along the riverbank obstructing the view of the river
- Boats have been moored to the slipway
- The campsite appears to have spread to the play area / garden
- Tents are being pitched too closely together, which may be a fire hazard.
- A houseboat is being built and it was questioned if Planning Permission had been sought
- Piles of rubbish and grass cuttings have been dumped in Field 84
- Vehicles (and in some instances, caravans) have been allowed to park by the side of boats along the riverbank.

Cllr. Harrison suggested the Cllr. Jemison should contact Mr Mandy of York Marine Service to informally discuss these points to reach an amicable resolution. **Action Cllr. Jemison** This should then be confirmed in writing specifying completion dates for all actions agreed

5.5 Youth Support and Children's Recreation

5.5.1 *The Park, Keble Park North* – Cllr. Mrs Bruce provided an update before the meeting by email: this was read out by Cllr. Harrison as follows:

Trees – these do not have to be ordered from the City Council until September.

National Playday Event on August 4th – The organisers of this event were pleased to receive donations of £250 from the Gala Committee and £60 from the Junior and Infant Schools respectively. The Parish Council has agreed to order the portable toilets for the event. **Action Cllr. Mrs Bruce**

Youngsters climbing into the park after hours – residents have reported youngsters climbing over the fence at the bike rack end. Local residents are prepared to pay to have this section 'double-boarded' and have contacted the original fencing company. Cllr. Mrs Bruce offered to organise Prikka Strips if required.

Prickly Plants – In Cllr. Mrs Bruce's opinion it is not necessary to plant prickly plants at the west end of the park outside the perimeter fence as it is protected by a dense area of nettles. However, Cllr. Mrs Green disagreed with this recommendation and reminded the meeting that nettles are seasonal and will die back in the winter leaving this area once again exposed.

Slide on the mound – It was agreed in the meeting that this piece of equipment was not necessary and the order would be cancelled.

Squeaking swing and Witch's Hat – Cllr. Harrison reported that the wooden mechanism appears to be squeaking and it was decided the Play Dale should be recalled to deal with the matter. Cllr. Mrs Thornton suggested the Parish Council might wish to purchase a grease gun to deal with the witch's hat in the future.

Park Opening and Closing – On a number of occasions the park has not been closed or opened on time. It was suggested that a key could be given to all volunteers or alternatively the Parish Council may wish to consider employing someone to undertake the job on a commercial basis. After discussion, it was decided to provide a key to each individual volunteer. It was agreed that the park should remain open daily during the winter months - with alterations in closing / opening hours made to reflect the shorter daylight hours.

Noise from the gate – Cllr. Jemison agreed to contact Acaster Forge to request changing the current hinge to a rising butt hinge which would close to a rubber-faced post to reduce the noise. **Action Cllr. Jemison**

Cllr. Harrison reported the following items:

A report was made to PCSO Colin Martin on the 10th July that children were throwing mud at each other and also over residents' fences. The park on this occasion was still open at 9.15 pm

Complaints have been received that rubbish has been thrown into residents' gardens and it was suggested that this was due to a lack of waste bins inside the park. Cllr. Harrison explained that an application has been made to the Ward Council requesting installation of a bin.

A resident of Beech Avenue sent an email to the Chairman reporting that noise levels appear to have improved since the park opened. However, the resident commented that stones were thrown into her garden on the 20th July, narrowly missing her greenhouse and a bedroom window. This incident was reported to the Police.

The disappearance of signs prohibiting ball games was also questioned and Cllr Harrison reminded the meeting that laminated signs put up by the Parish Council have been continually torn down. However, permanent signs have been ordered from the City Council but following a change in Government the department responsible for making these has been dissolved. The City Council has promised to provide signs as soon as possible.

The City Council has cut the grass outside the park and Cllr Harrison agreed to contact them to discuss whether double taxation rules apply for grass cutting inside the park.

Action Cllr Harrison

Cllr Mrs Thornton completed the park inspection last month and reported no incidents. The inspection schedule was passed to Cllr Jemison for August.

5.6 Allotments

5.6.1 *Monthly report* – Cllr. Dale reported that six-quarter plots would shortly become available for let.

5.6.2 *Notifications of plot vacancies* – Mr Vernon (Appleton Road site) and Mr Wright (Acaster Lane site) have contacted the Parish Council to release part of their plots at the end of the growing season.

5.7 Senior Citizens Support

5.7.1 *Monthly Report* – PCSO Colin Martin has contacted the City Council to quell fears that Vernon House is under threat.

5.8 Web-site Management

5.8.1 *Web page* – Cllr. Dunn apologised to the meeting for not updating the bish.net website with copy minutes since March.

Cllr. Harrison reminded Cllr. Dunn that although it is not a legal requirement to update the website, many villagers rely on this method of communication to keep up to date.

5.9 Environmental and Sustainability Issues

5.9.1 *Monthly report* – Cllr. Mrs Green reported that she would attend the meeting of the Environment Forum on 10th August where discussions will be held regarding the privately financed initiative proposed to deal with waste at Allerton Park.

10/99	6	Financial Transactions		
	6.1	<u>Payments to approve</u>		
		Clerk's Salary		567.00
		Clerk's Expenses- (<i>photocopying £5.68, quarterly phone calls £4.22, stamps £12.54, Recorded delivery to Mazars £1.40</i>)		23.84
		Clerk's Email – AOL quarterly charge		29.99
		Ainsty Lawncare – Eight cuts of the cricket field between 28/5 to 22/6		680.00
		Smiths Gore – rent for Bishopthorpe Glebe sports field		125.00
		Honorium payment for the Internal Auditor – Emma Field		75.00
		Village Hall – Commercial waste collection		38.19
		Sports Pavilion – Commercial waste collection		57.28
		Pete Holmes Garden Services – play area grass cuts x 3		135.00
		Sports Turf Services – football pitch grass cuts x 2		112.77
		Sports Pavilion – Advance Fire Services Annual Fire Inspection fee		70.68
		Sports Pavilion – Cleaning 4 th June to 25 th June 2010		72.00
		Village Hall – Cleaning 4 th June to 25 th June 2010		90.00
		Payment Total		£2,076.75
		 Grand Total to be debited this month		£2,076.75
	6.2	<u>Income Receipts</u>		
		BUFC – part payment of precept (from Sponsors)		550.00
		BUFC – part payment of precept (from BUFC)		17.00
		One off booking of the Sports Pavilion by the Canoe Club		72.00
		Play Group Quarterly rent		1,483.00
		Income Total		£2,122.00
		Approval of financial transactions proposed by Cllr. Mrs Thornton and seconded by Cllr. Dale. Carried Unanimously.		
10/100	7	School Governors		
	7.1	<i>Infants School</i> – Nothing to report		
	7.2	<i>Junior School</i> – Cllr. Mrs Green reported that three Teaching Assistants have been appointed on part-time contracts.		
10/101	8	Youth Awards		
	8.1	<i>Committee Report</i> – Nothing to report		
10/102	9	Pinfold		
	9.1	<i>Committee Report</i> – Nothing to report		
10/103	10	Sensory Garden		
	10.1	<i>Committee Report</i> – Nothing to report		

10/104 11 **Police Liaison**

11.1 North Yorkshire Police Force – Report from PCSO Colin Martin received following the meeting:

Bishopthorpe Figures for 19th June 2010 – 19th July 2010Criminal Damage

19/06 – Window Damaged on Maple Ave
27/06 – Electric box damaged on Acaster Lane
10/07 – Car scratched on Beech Ave

Theft

07/07 – Lead stolen from the Methodist Church notice board
18/07 – Waste food taken from the CO-OP. – more concerned about the male in the rear of the store than the taking of the waste food.

Burglary Other

05/07 – the Walled Garden was entered

Auto Crime

10/07 – Rear number plate taken from a vehicle on School Lane
18/07 – Police are aware of the Damaged Ford on Main Street but have been unable to make contact with the owner so are unsure whether this is a stolen motor vehicle. Theft from a motor vehicle or criminal damage.

ASB – (None crime)

22/06 – Kids in the Park
27/06 – Kids in the Park
01/07 – Kids in Beech Ave
09/07 – Kids in the Park
10/07 – Kids in the Park
10/07 – Males in Vernon Close
11/07 – Kids in the Park
19/07 – Kids in the Park

Overall, crime has dropped in Bishopthorpe from 48 crimes last year to 24. A reduction of 24 crimes.

Cllr. Mrs Green reported that Operation Spoke day will be repeated on the 21st August at the Old School and urged people to bring their bikes to the event to be uniquely branded with a security number.

10/105 12 **Local Council Association**

12.1 *YLCA Update* – Cllr. Mellors reported the following item by email:

- *“Due to leave, I shall not be attending the annual meeting of YLCA; my deputy (from Strensell) will represent York at the meeting and at the Executive meeting beforehand”*

12.2 *YLCA – Annual Report & Accounts* – noted

12.3 *YLCA – notice of Joint Annual Meeting, Saturday 17 July 2010 (notification emailed on the 23rd June to all Councillors)* – noted

12.4 *Playing Fields Association, Annual Report 2009-2010* – noted

12.5 *York Voluntary Voice – Newsletter July 2010* – noted

- 10/106 13 **Highway Matters**
- 13.1 *Ferry Lane light* – Cllr. Mellors reported the following item by email
- “Contrary to the report in the Ward News the light has not been installed”*
- The Clerk was requested to email Cllr. John Galvin to chase this matter. **Action Clerk**
- 13.2 *Repairs to pathway over Appleton Road bridge – update Cllr. Mellors and Cllr. Dale* – Cllr. Mellors reported the following item by email
- “An email was sent reporting this matter to the City Council who confirmed that their Bridge Department has requested a quote to investigate if funds are available to carry out the requested work.”*
- 13.3 *Salt Bins* – noted
- 10/107 14 **Correspondence**
- 14.1 City of York not covered elsewhere
- 14.1.1 *Noise from motor racing activities – Elvington Airfield* – noted
- 14.2 Others
- 14.2.1 None
- 10/108 15 **Ward Committee**
- Cllr. Mellors reported the following items by email:
- The following presentations were given at the recent Ward Committee meeting:
- PC Anna Daniels on crime figures. *“These were different from those reported in the Newsletter. Figures would have been better without the blip in auto crime theft, which was due to one individual who was responsible for citywide auto crime. He has been apprehended and punished. Car damage figures were up due to damage to twenty-two car radio aerials one night. The offenders are known but there was insufficient evidence to get a conviction”.*
- City Wide Climate Change Action Plan. The presentation was an introduction to a consultation on how well residents are consulted and their views listened to and is available on the City of York Council Home page on the internet.
- 10/109 16 **Any other business, which the Chairman considers urgent under the Local Government Act 1972.**
- Cllr. Harrison wished to thank Cllr. Mrs Thornton, Shirley Burden and Cllr. Watkins for a successful 2010 Bishopthorpe Gala. As all three members of the Committee are resigning, new volunteers are being sought to run the 2011 Gala. The Gala was originally underwritten by a donation from the Ebor Bonfire and the Parish Council was asked to hold this donation in trust until the formation of a new Committee.
 - Cllr. Harrison passed on thanks to Liam Godfrey for organising the recent cricket match between the Ebor Players and the Parish Council.
 - Thanks were also passed onto Cllr. Mrs Green for a very enjoyable Fun Dog Show and praise given for the new venue (land behind St Andrew’s Church). Cllr. Mrs Green reported that in total the event raised £290, which will be shared between St Andrew’s Church and Hearing Dogs for the Deaf.

- Brunswick Organic Nursery will be holding their annual open day on the 11th September from 11am to 4pm.
- Cllr. Harrison asked the Clerk to circulate an email received from the City Council regarding changes to Licensing Policy. **Action Clerk**
- Cllr. Watkins gave his apologies for missing many Parish Council meetings over the past months due to ill health. Wishes were passed to him for an on-going recovery back to full health.

10/110 17 **Date and time of next meeting – August 24th 2010 at 7pm in the Village Hall**

Meeting closed at 9.04 pm