

Minutes of the meeting held at the Sports Pavilion on Tuesday 22nd June 2010.

The Chairman opened the public meeting at 7.05 pm

No other parishioners were present.

Council Members Present:

Cllr. Harrison (Chairman), Cllr. Mrs Thornton (Vice chair) *from 7.28 pm*, Cllr. Jemison, Cllr. Dunn, Cllr. Higgins, Cllr. Mrs Bruce, Cllr. Mellors and Cllr. Dale.

- 10/77 1 **Apologies for absence.**
Cllr. Watkins (due to ill health) and Cllr. Mrs Green
- 10/78 2 **Declarations of Interest**
- At this point Councillors are asked to declare any personal or prejudicial interests they may have in the business on this agenda: *No declarations were made*
- 10/79 3 **Minutes of Meeting 25th May 2010 and Annual Meeting Minutes of the 25th May 2010**
- Acceptance of both sets of minutes was proposed by Cllr. Mrs Bruce and seconded by Cllr. Jemison. Carried Unanimously by all who attended the meetings.
- 10/80 4 **Consideration of Planning Matters and recommendations of the Planning Group**
- 4.1 Notice of Applications received
- 4.1.1 **The Vicarage, 48 Church Lane.** Various tree works including fell Silver Birch and Norway Maple – trees in conservation area. 10/01180/TCA. No Objection
- 4.1.2 **44 Beech Avenue** – Subdivision of dwelling to form two dwellings and single storey side and rear extension. 10/1092/FUL. No Objection – comments to be made
- 4.2 Notice of decisions given (*Parish Council decisions are highlighted in red*)
- 4.2.1 **South House, Moor Lane.** Single storey extension to side and rear. 10/00541/FUL. (**No Objection**) Approved
- 4.2.2 **22 Keble Park Crescent.** Conservatory to rear. 10/00429/FUL. (**No Objection**) Approved
- 4.2.3 **The Stable Yard, Chantry Lane.** Two storey pitched roof rear extension. 10/00556/FUL. (**No comments made**). Approved
- 4.2.4 **1 Maple Avenue.** Erection of boundary fence (retrospective) 10/00537/FUL. (**No Objection**). Approved
- 4.3 Other Planning Matters
- 4.3.1 *None*
- 10/81 5 **Services**
- 5.1 Village Hall Management Committee
- 5.1.1 *Management Committee Report* – Reporting from the Committee Meeting held on the 22nd June, Cllr. Mrs Thornton advised that the Big Lottery intend to host an event in the Village Hall, during July.
- 5.1.2 *The Charity Commission – submission of Trustee Annual Report and Accounts for year ending March 2009 – (due by 31st January 2010).* HSBC Bank has not yet provided copy statements as requested by Cllr. Mrs Thornton to allow last year's accounts to be produced. **Action Cllr. Mrs Thornton**

- 5.1.3 *Car park* – Cllr. Mrs Thornton recently contacted H Watson & Son Ltd to discuss the asphalt ‘blisters’, which have appeared in the Village Hall car park.

5.2 Sports and Leisure Management Committee

- 5.2.1 *Management Committee Report* – Cllr. Harrison reported the following points from the Committee Meeting held on the 22nd June:

- Quotes for decorating the outside of the pavilion are to be chased.
- Costs (particularly grass cutting expenses) are to be closely scrutinised to see where savings could be made.
- It was agreed that the Pavilion cleaner should be asked to clean the pavilion early on Monday and Thursday mornings.

Cllr. Jemison passed the inspection report (and invoice) for the trees in the triangle of land outside the pavilion to Cllr. Harrison. It was agreed in the May Parish Council meeting that the Play Group will be asked to meet the cost of the inspection.

- 5.2.2 *Conditions of Hire Form – update Cllr. Mrs Thornton* – Nothing to report

- 5.2.3 *Letter from Smiths Gore regarding registering the title for the Cricket Field* – In order to investigate this matter, Cllr. Harrison requested copies of the leases from the Clerk.
Action Clerk

5.3 Finance Committee

- 5.3.1 *Committee Report* – A meeting of the Finance Committee was held on the 16th June where the Parish Council’s Annual Accounts were approved.

- 5.3.2 *Approval of year ending March 2010 audited accounts* – Cllr. Harrison proposed that the Parish Council should approve the Annual Accounts. Cllr. Mrs Bruce seconded this proposal. Carried Unanimously. Clerk to forward the Accounts to Mazars by the 30th June deadline and to display the necessary documents on the Parish Council notice board to comply with legislation. **Action Clerk**

5.4 Field 84, Riverside and Footpaths Working Party

- 5.4.1 *Working Party Report* – Cllr. Jemison reported that Olivia Wilde is no longer an employee of Smiths Gore. Although her replacement is not yet familiar with the set of circumstances regarding ownership of the land behind Ferry Cottage, it was decided that this matter must be pursued. Cllr. Jemison agreed to contact Smiths Gore to chase the issue. **Action Cllr. Jemison**

It was agreed that a letter should be sent to York Marine Services Ltd. requesting removal of a boat moored to the concrete platform. It was pointed out that the mooring of this vessel contravenes the original agreement made with the Parish Council and is causing access difficulties for the Canoe Club. **Action Clerk**

5.5 Youth Support and Children’s Recreation

- 5.5.1 *The Park, Keble Park North* – Cllr. Mrs Bruce updated the meeting with the following points:

- Dave Meigh of the City Council was contacted to ask if it would be possible to plant the mature container trees during October 2010 instead of February / March 2011. Mr Meigh strongly recommended against planting the trees in October in order to promote their best chance of survival. Mr Cooper and Mr Clarke were advised of this decision.

7.28 pm Cllr. Mrs Thornton entered the meeting at this point.

- The Infant School has offered to part-fund the cost of the port-a-loos needed for the National Playday Event to be held in the park on the 4th August. The Junior School are to be approached for a similar contribution.
- The Play Area inspection pack was passed to Cllr. Mrs Thornton to complete the inspections in July.
- Cllr. Mrs Bruce reported that she intends to source nettle seeds to scatter along the border of the park to act as a natural barrier to protect residents' security.
- It was agreed that the order to replace the floor surface under the nest swing should be cancelled. **Action Cllr. Harrison.**
- Beth Cooper of the City Council contacted Cllr. Mrs Bruce stating that access to nest swing does not comply with Disability Discrimination Act 2009. This will be remedied at City of York Council expense.
- It has been reported that the locking mechanism on the small gate is working loose. Cllr. Jemison agreed to inspect this. **Action Cllr. Jemison**
- Cllr. Dunn reported that litter has been gathered and bagged up by users of the park.
- Cllr. Mrs Thornton suggested that the weeds, which are appearing around certain pieces of equipment, should be professionally removed.

5.6 Allotments

- 5.6.1 *Monthly report* – Cllr. Dale is advising new enquirers to put their names on both waiting lists for an allotment.

Regarding the shed on Mr Bell's former allotment plot at Appleton Road, Cllr. Dale agreed to investigate the costs of hiring a skip to remove it and its contents. **Action Cllr. Dale**

5.7 Senior Citizens Support

- 5.7.1 *Monthly Report* – Reporting by email before the Parish Council meeting, Cllr. Mrs Green advised that recently a villager had difficulty locating Vernon House, as there is no nameplate attached to the front of the building. Cllr. Mrs Green may raise this issue at a meeting of their Committee in the future.

5.8 Web-site Management

- 5.8.1 *Web page* – Cllr. Dunn apologised for not putting the April Parish Council minutes on bish.net. Cllr. Harrison requested that careful attention should be paid in future to updating the site regularly with Parish Council's minutes. **Action Cllr. Dunn.**

5.9 Environmental and Sustainability Issues

- 5.9.1 *Monthly report* – Reporting by email before the Parish Council meeting, Cllr. Mrs Green advised that the Environment Forum is unhappy that the report by Professor Simpson did not consult widely as promised and is planning to issue its own statement with a wide circulation - to all Councillors and Department Heads.

City of York Council has decided that if Guildhall is not available for Environment Forum meetings they have no duty to help pay for an alternative venue. Therefore, all Councillors on the Forum will pay for the venue and claim the money from their expenses.

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Financial Transactions

6.1 Payments to approve

Clerk's Salary	567.00
Clerk's Expenses- (<i>photocopying £4.56</i>)	4.56
Playing Fields Association – annual subscription	35.00
Ainsty Landscapes – Cricket Field cut 29 April to 25 May	680.00
Ainsty Lawncare & Landscapes – Hedge cutting	325.00
Cllr. Harrison stationery expenses: <i>Paper £8.00, Ink Cartridge £26.97</i>	34.97
AON Annual Insurance – Parish Councils Scheme including the Sports Pavilion and Play Area (£1,719.54 in 2009)	2,529.87
Village Hall British Gas 16 March to 9 June	342.10
S. O'Neill – Village Hall Cleaning 7 May to 28 May	90.00
S. O'Neill – Sports Pavilion Cleaning 7 May to 28 May	54.00
<u>Quarterly Rents paid for:</u>	
Parish Council Meetings 20.00	
Parish Council AGM 28.00	
Police use of hall 60.00	
Parish Council APM 10.00	422.50
Play Group 162.00	
Brownies 67.50	
Youth Club 75.00	
Payment Total	£5,085.00 *
 Play Area Payments	
None	0.00
Play Area Payment Total	£0.00
 Grand Total to be debited this month	£5,085.00

6.2 Income Receipts

HM Revenue & Customs – VAT claim 1/12/09 to 31/03/10	6,777.25
York Marine Services Ltd. annual rents: Field 84, Slipway and Car Park	3,470.00
Village Hall Rent monies – Bishopthorpe Play Group	1,628.50
Income Total	£11,875.75

- **Payments of £5,025.00 were approved.** The charge of £60 for Police Use of the Hall is to be disputed.

Approval of financial transactions proposed by Cllr. Dale and seconded by Cllr. Mrs Thornton. Carried Unanimously.

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School Governors

7.1 *Infants School* – Nothing to report

7.2 *Junior School* – Nothing to report

- 10/84 8 **Youth Awards**
8.1 *Committee Report* – Nothing to report
- 10/85 9 **Pinfold**
9.1 *Committee Report* – Nothing to report
- 10/86 10 **Sensory Garden**
10.1 *Committee Report* – reporting by email before the Parish Council meeting Cllr. Mrs Green advised that the water feature appears to have been blocked by stones again.
- 10/87 11 **Police Liaison**
11.1 *North Yorkshire Police Force* – Report from PCSO Colin Martin received following the meeting:
- Bishopthorpe Figures**
24th May 2010 – 18th June 2010
- Criminal Damage
- 25/05 – Car sun roof smashed on Beech Ave
- Theft
- 04/06 – Copper cable stolen from the Sailing Club on Acaster Lane
- ASB – (None crime)
- 29/05 – Youths in Park @ 21.03 hrs
07/06 – Male pushing bins over on Main Street
- Overall, crime has dropped in Bishopthorpe from 37 crimes last year to 16. A reduction of 21 crimes.
- 10/88 12 **Local Council Association**
12.1 *YLCA Update* – Cllr. Mellors reported the following items:
- At the recent Annual Meeting Cllr. Mellors stepped down from the position of Vice Chair to ensure a solid succession policy in the future. However, Cllr. Mellors has accepted re-appointment to positions on the Executive Board and the Liaison Group.
 - The Executive Board is looking into the increased costs of audit fees at a National level.
- 12.2 *Country Air magazine – Spring 2010* – noted
- 12.3 *York Voluntary Voice* – noted
- 10/89 13 **Highway Matters**
13.1 *Ferry Lane light* – Cllr. Mellors reported that he has contacted Cllr. John Galvin to take this matter forward.
- 13.1 *Repairs to pathway over Appleton Road bridge* – Cllr. Mellors agreed to liase with Cllr. Dale before reporting this issue directly on the City of York Council website. **Action Cllr. Dale and Cllr. Mellors**

10/90 14 **Correspondence**14.1 City of York not covered elsewhere14.1.1 *Elvington Airfield – Noise from motor racing.* – Noted14.2 Others

14.2.1 None.

10/91 15 **Ward Committee**

Nothing to report

10/92 16 **Any other business, which the Chairman considers urgent under the Local Government Act 1972.**

- Cricket match reminder – Tuesday July 20th
- The Fun Dog Show is to be held on Sunday 11 July behind the church. Julia Booth (Radio York) will open it at 2pm. Adults £1, accompanied children free.
- City of York Council have contacted Mrs King on Beech Avenue to discuss the problem with trees at the bottom of her garden
- The request from the Brownies for funding (for toilet facilities) was passed to Jo Bewley of the Millennium Trust
- Cllr. Harrison reported a very enjoyable evening when the Bowls Club challenged the Parish Council to a fun match.
- Cllr. Mrs Bruce thanked Cllr. Mrs Thornton and the Gala Committee, for organising a very successful and enjoyable Bishopthorpe Gala on the 19th June.
- Cllr. Mellors reported that Bishopthorpe First Responders have passed their re-assessment and are currently seeking to recruit new members.

10/93 17 **Date and time of next meeting – July 27th at 7pm in the Village Hall**

Meeting closed at 8.32 pm