

Minutes of the meeting held at the Village Hall on Tuesday 23rd February 2010.

The Chairman opened the public meeting at 7.01 pm and explained to the members of public present that, as noted on the agenda, the play area in Keble Park North would not be discussed in the public part of this meeting. He explained that matters raised previously had been included within a questionnaire submitted to 98 residents living near the play area and the final results have not yet been made available. It is the intention of the Parish Council to put the results in Bishopthorpe Library on Wednesday 3rd March.

The public meeting closed at 7.15pm

Council Members Present: -

Cllr. Harrison (Chairman), Cllr. Mrs Thornton (Vice chair), Cllr. Jemison, Cllr. Dunn, Cllr. Dale, Cllr. Mrs Bruce (from 7.40pm), Cllr. Higgins and Cllr. Mellors.

10/18 1 **Apologies for absence.**
Cllr. Watkins due to ill health and Cllr. Mrs Green

10/19 2 **Declarations of Interest**

At this point Councillors are asked to declare any personal or prejudicial interests they may have in the business on this agenda: *Cllr. Harrison declared an interest in item 4.3.2, Cllr. Mrs Thornton declared an interest in item 4.3.1 and Cllr. Dunn declared an interest in item 11.1*

10/20 3 **Minutes of Meeting 26th January 2009**

Acceptance of the minutes was proposed by Cllr. Mellors and seconded by Cllr. Higgins. Carried Unanimously by all who attended the meeting.

10/21 4 **Consideration of Planning Matters and recommendations of the Planning Group**

4.1 Notice of Applications received

- 4.1.1 **Football Pavilion, Ferry Lane.** Use of Pavilion for Playgroup (retrospective). 09/01775/FUL. Supported
- 4.1.2 **The Stable Yard, Chantry Lane.** Two storey pitched roof rear extension. 10/00033/LBC. No Objection
- 4.1.3 **43 Ramsey Avenue.** Single storey rear extension following demolition of existing conservatory. 10/00146/FUL. No Objection
- 4.1.4 **The Palace, Bishopthorpe Road.** Installation of metal grille and gate to the folly. 10/00168/FUL. No Objection

4.2 Notice of decisions given (*Parish Council decisions are highlighted in red*)

- 4.2.1 **25 Lamplugh Crescent.** Variation of condition four of approved development 09/01332/FUL to allow an additional window in sunroom and two velux roof lights within side extension. 09/02145/FUL. (**Objection**) Approved
- 4.2.2 **2 Keble Park Crescent.** Single storey pitched roof rear extension. 09/02164/FUL. (**No Objection**). Approved
- 4.2.3 **25 Croft Court.** Single storey side extension including garage following demolition of existing garage. 09/02133/FUL. (**No Objection**). Approved
- 4.2.4 **9 Keble Park North.** Replacement first floor window to side. 09/02181/FUL. (**No Objection**) Approved
- 4.2.5 **Cranford, 35 Sim Balk Lane.** Single storey pitched roof side and rear extensions, after demolition of existing conservatory and alterations to garage. 07/02924/FUL. (**No Objection**) Approved
- 4.2.6 **25 The Orchard.** Single storey rear extension. 09/02269/FUL. Cllr. Mellors reported that he attended the Planning Committee because the applicant was a member of the Council. The Parish Council does not object to this application.

4.3 Other Planning Matters

4.3.1 *Update on Terry's Planning Application* – Cllr. Mellors reported that the revised planning application was approved on the 4th February. Initially work will start on the demolition of the building with further planning applications submitted as necessary. *Item to be removed from the Agenda.*

4.3.2 *Letter from Rob Johnson regarding Planning Application for land at the rear of 14 Copmanthorpe Lane.* Cllr. Mellors commented that the letter highlighted the poor procedural methods undertaken by City of York Council during the consideration of matters associated with this planning application. A similar complaint has been made by another neighbour and Cllr. Mellors has recommended that the matter should be referred to the Standards Committee.

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Services5.1 Village Hall Management Committee

5.1.1 *Management Committee Report* – The next Committee meeting is due on Monday 1st March.

5.1.2 *The Charity Commission – submission of Trustee Annual Report and Accounts for year ending March 2009 – (due by 31st January 2010)* – The Charity website is reporting the Village Hall Management Committee as an overdue account. Cllr. Mrs Thornton stated that she has written and emailed Martin Flook requesting information to complete the accounts but to date, this information remains outstanding.

5.1.3 *Ebor Players – rent to be agreed for the use of the Village Hall* – A letter from Mrs May Massie was read out to the meeting by Cllr. Harrison, which requested that the Ebor Players should pay the full going rate for hire of the hall (in retrospect) for 2009. Cllr. Harrison has replied to Mrs Massie explaining the reasons for acceptance of the Ebor Players offer of rent for the 2009 Pantomime and will attend the Committee meeting on 1st March to discuss this point further.

Cllr. Mrs Thornton advised that a post completion report was due to the Big Lottery by Friday 26th February.

5.2 Sports and Leisure Management Committee

5.2.1 *Management Committee Report* – Cllr. Mrs Thornton reported that the scheduled repair work has now been completed. The Play Group has instigated numerous changes to the outside of the building and have questioned if the triangle of land adjacent to the car park is registered land. The Parish Council is aware that this is unregistered land and it was decided that Burn & Co should be contacted to register it in the Parish Council's name. **Action Cllr. Harrison**

Cllr. Mrs Bruce entered the meeting at this point.

5.2.2 *Change of use – planning application* – Cllr. Mellors reported that the application is at the consultation stage and requested that the item should be removed from the Agenda.

5.2.3 *Conditions of Hire Form* – Nothing to report

5.2.4 *Rental income and operating costs – list to be prepared by Committee* – Nothing to report

5.2.5 *Smiths Gore – sports field rent increase – update Cllr. Harrison* – Nothing to report

5.2.6 *Email from Cllr. John Galvin regarding a new light outside the Sports Pavilion* – Cllr. Harrison read an email from Cllr. John Galvin to the meeting in which it was confirmed that subject to budget approval a light will be installed outside the Sports Pavilion and also that the existing lights along Ferry Lane will be replaced by new LED lights.

5.2.7 *Bowls Club* – The Bowls Club are facing a large excess on their insurance following a claim to repair the damage caused by an arsonist. Cllr. Harrison has spoken to the Bowls Club Chairman and confirmed that the Parish Council would seek ways in which help could be extended to them. In addition, a date to hold a challenge match between the Club and the Parish Council will be arranged for the new season.

5.3 Finance Committee

5.3.1 *Committee Report* – Nothing to report

5.4 Field 84, Riverside and Footpaths Working Party

5.4.1 *Working Party Report* – Cllr. Dale reported that Mr Buckley's cottage on Ferry Lane has deteriorated badly following the recent arson attack. Cllr. Harrison advised that following the police investigation it has been revealed that the damage is not sufficient to request that the owner demolish the building.

5.5 Youth Support and Children's Recreation

5.5.1 *The Park, Keble Park North* –Cllr. Harrison expressed annoyance and disappointment over comments contained in an email from Jim Shanks (Safer York Architectural Liaison Officer), which included incorrect statements which could have been corrected had he spoken directly to the Parish Council. Cllr. Harrison recommended that a meeting should be arranged between Mr Shanks and the Parish Council to discuss pertinent issues and move the issue forward to the benefit of the village.

Cllr. Mrs Thornton reported that social researchers based at the University of York have analysed the data contained within the play area questionnaire distributed to 98 houses in Keble Park. The full results will be published in Bishopthorpe library on Wednesday 3rd March.

Generally, there was support from residents with boundaries surrounding the play area, for a solid fence. Whilst this is an option the Parish Council will give serious consideration to, Cllr. Mrs Thornton urged the meeting to also consider the social disadvantages of a solid fence mentioned in the responses and also the long-term maintenance costs of a solid fence. In addition, she also stressed that any fence must be cost effective to install and should be aesthetically pleasing. The height of the fence remains an issue for further discussion. It was suggested that the Parish Council should consider either removing or relocating the highest pieces of equipment to protect residents' privacy and again, it was agreed that the Parish Council will give these matters careful consideration.

Cllr. Mrs Bruce agreed to approach Playdale to obtain costs for re-siting the slide and removing the Jungle Climber. **Action Cllr. Mrs Bruce.**

Furthermore, Cllr. Harrison requested Cllr Bruce to ensure the fence is repaired along the boundary with the property belonging to Mrs Holmes of 78 Beech Avenue before te next meeting **Action Cllr. Bruce**

- 5.5.1.1 *Gating entrances to the park* – Cllr. Jemison reported that the cost of installing a 2m high double gate with vehicle access off Lamplugh Crescent and a pedestrian access gate off Keble Park North would be £3,000 + VAT. Cllr. Mrs Thornton agreed to provide Cllr. Jemison with the ROSPA guidelines to ensure the Parish Council comply with legislation. Cllr. Jemison agreed to obtain two further quotes. **Action Cllr. Jemison**
- Cllr. Harrison proposed that a quote for the new gates could be accepted upto the sum of £3,500 + VAT (gates must include a quote for installing a dog-grid). Seconded by Cllr. Mrs Thornton. Carried Unanimously.
- 5.5.1.2 *Fencing the boundary* – As discussed in item 5.5.1
- 5.5.2 *By-law investigation regarding the prevention of dogs in the new play area* – A quote for a new dog-grid to be installed with the gates is being investigated.
- 5.5.3 *Letter from John Grogan MP* – Cllr. Harrison confirmed that he had replied to this letter and no further correspondence has been received to date.
- 5.6 Allotments
- 5.6.1 *Monthly Report* – Cllr. Dale confirmed that a number of allotments have been re-let at the Appleton Road site. Two people on the waiting list are not responding to phone calls and it was agreed that Cllr. Dale should write to them and if no response was forthcoming within fourteen days, the plots should be offered to the next people on the list.
- 5.6.2 *Letter from Stephenson & Son regarding the damage caused by cattle to fence* – Stephenson and Son have stated that the owner of the field does not intend to let it for grazing unless the new tenant repairs the fence first.
- 5.7 Senior Citizens Support
- 5.7.1 *Monthly Report* – Nothing to report
- 5.7.2 *Comment on Bishopthorpe.net regarding icy pathways in the village* – No comments or suggestions have been received. Item to be removed from Agenda
- 5.8 Web-site Management
- 5.8.1 *Web page* – Nothing to report
- 5.9 Environmental and Sustainability Issues
- 5.9.1 *Monthly report* – Cllr. Mrs Green reported by email that as a member of the PCC she has obtained permission to site a Tetra Paks recycling bank at the Church Hall car park. This will have a dual function: it will be useful to villagers and at the same time will also help raise funds for the Church.

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Financial Transactions

6.1 Payments to approve

Clerk’s Salary	476.00
Clerk’s Expenses- (<i>photocopying £4.72, Stamps £16.56, stationery £26.54</i>)	47.82
Sports Pavilion – Electrical repairs & renewals	4,336.94
Village Hall – Performing Rights Society Ltd – Annual Subscription	55.80
Sports Pavilion Cleaner	195.90
Knowles – Village Hall repairs to faulty boiler	309.35
LHL Surveyors – Building Maintenance Manual	881.25
Npower – Sensory Garden 4 th November to 25 th January	50.63
Npower – Sports Pavilion 4 th November to 19 th January	462.64
Npower – Village Hall 26 th October to 25 th January	479.84
Yorkshire Water – Village Hall	64.64
Yorkshire Water – Allotments Appleton Road	7.69
Yorkshire Water – Allotments Acaster Lane	9.73
Yorkshire Water – Sports Pavilion	131.43
Sports Pavilion Cleaning – Period w/e 5 th February to 26 th February	142.00
City Of York Council – removal of pink paint from play area	376.00

Payment Total	£8,027.66
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Play Area Payments

Post Installation Inspection	346.63
Playdale forth instalment	18,648.03

Play Area Payment Total	£18,994.66
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Grand Total to be debited this month	£27,022.32
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6.2 Income Receipts

Post Office Annual Interest	27.84
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Income Total	£27.84
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Approval of financial transactions proposed by Cllr. Jemison and seconded by Cllr. Mellors. Carried Unanimously.

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School Governors

7.1 *Infants School* – Nothing to report

7.2 *Junior School* – Reporting before the meeting by email, Cllr. Mrs Green advised that the school are preparing for an OFSTED inspection in Science during March.

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Youth Awards

8.1 *Committee Report* – Nothing to report

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Pinfold

9.1 *Committee Report* – Cllr. Mrs Green reported by email that the pinfold is checked regularly and reported that the village ‘lengthman’ appears to be keeping things in order.

- 10/27 10 **Sensory Garden**
10.1 *Committee Report* – Cllr. Mrs Green inspects the garden at least twice a month and is advised of anything untoward by Linda Holland.
- 10/28 11 **Police Liaison**
11.1 *North Yorkshire Police Force* – Report from PCSO Colin Martin received following the meeting:
13th January 2010 – 21st February 2010
- Arson**
- 05/02/10 – Shed set on Fire on Acaster Lane
- Criminal Damage**
- 19/01/10 – Door damaged on Acaster Lane – **1 Arrested**
05/02/10 – Window of green house smashed on Acaster Lane
- Commercial Burglary**
- 19/01/10 – Container entered in the walled garden
- Theft**
- 28/01/10 Alcohol taken from the CO -OP
- ASB – (None crime)**
- 23/01/10 – Youths drinking in Ferry Lane
24/01/10 – Youths climbing a fence on Keble Park North
31/01/10 – Youths on Play Park on Keble Park North.
- From an email sent before the meeting, Cllr. Mrs Green reported that during the afternoon of Monday 1st March she would join PCSO Colin Martin at Vernon House who will offer to mark valuables for people along Vernon Close and Maple Avenue with a UV pen.
- Cllr. Harrison reported that he attended a Police Liaison meeting earlier in the evening, which, amongst other things, reported that theft, criminal damage, burglary and Anti Social Behaviour in Bishopthorpe has declined substantially during the last three months.
- 11.2 *Cycle track – proposed gating* – A reply has been received from Sustrans advising the Parish Council not to gate the entrances to the cycle path off Keble Park North. Further investigations will be undertaken by Cllr Higgins.
- 10/29 12 **Local Council Association**
12.1 *YLCA Update* – Cllr. Mellors was unable to attend the last branch meeting.
12.2 *York Voluntary Voice – Newsletter for February 2010* – noted
12.3 *The Playing Field – Newsletter* – noted

- 10/30 13 **Highway Matters**
- 13.1 *Location of new salt bins to be decided* – discussed under item 5.7.2
- 13.2 *Highway Winter Maintenance Manual* – Cllr. John Galvin forwarded an abridged copy of this manual to the Parish Council to retain for information.
- 10/31 14 **Correspondence**
- 14.1 City of York not covered elsewhere
- 14.1.1 *Environmental Protection Act 1990 – Noise from Elvington Airfield* – Information passed to Cllr. Mellors
- 14.2 Others
- 14.2.1 *None*
- 10/32 15 **Ward Committee**
- Cllr. Mellors reported the following items:
- Less than 30 people attended the last Committee meeting
 - The Police gave a presentation on crime statistics
 - City of York Council attended the meeting to update details on their salt / gritting policy and the effects of the recent bad weather in York.
 - The proposals for Ward funding generated no comments.
 - The value of these meetings has been raised with the Standards Committee
- 10/33 16 **Any other business, which the Chairman considers urgent under the Local Government Act 1972.**
- **Village Diary** – formerly kept in Bishopthorpe Library – Cllr. Harrison reported that the Library no longer wishes to keep this for the village. Cllr. Mrs Green has offered to include details / dates in Link magazine and Cllr. Harrison suggested that the information could also be included on the village website.
 - Cllr. Dunn reported that local candidates putting up at the next General Election will be visiting the Church Hall on Monday 1st March
 - Cllr. Dale commented that the new fishing platforms installed by York Marine Services Ltd. along the riverbank are without steps. Cllr. Jemison agreed to mention this to Mr Mandy.
- 10/34 17 **Date and time of next meeting next Parish Council meeting Tuesday 23rd March 2010 7.00pm** in the Village Hall

Meeting closed at 9.35 pm