

Minutes of the meeting held at the Village Hall on Tuesday 21st January 2020.

The Chairman opened the meeting at 7.05pm.

Presentation of the 2019 Youth Award – the award was not presented as the winner was absent.

Mrs Corinne Pearson, of Keble Park Crescent, attended the meeting in an observation capacity.

Council Members Present:

Cllr. Harrison (Chairman), Cllr. Mrs Green, Cllr. Mrs Gajewicz, Cllr. George, Cllr. Jemison, Cllr. Mrs Thornton and Cllr Nicholls

20/1 1 **Recording the Meeting**

The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

20/2 2 **Apologies for absence.** Cllr. Mrs Conley and Cllr. Grabowski

Cllr. Harrison welcomed Lisa Thornton as a new Councillor to Bishopthorpe Parish Council.

20/3 3 **Declarations of Interest**

At this point Councillors are asked to declare any prejudicial interests they may have in the business on this agenda. No matters were declared.

20/4 4 **Minutes of Meeting 26th November 2019**

Acceptance of the minutes was proposed by Cllr. Jemison and seconded by Cllr. Mrs Gajewicz. Carried unanimously by all who attended the meeting.

20/5 5 **Consideration of Planning Matters and recommendations of the Planning Group**5.1 Notice of Applications received

5.1.1 **St Andrew's Church, Church Lane.** Various tree works including the felling of three trees in the Conservation Area. 19/02569/Tree Conservation Area. No Objection

5.1.2 **23 Lamplugh Crescent.** Access ramp to front and new UPVC door. 19/02600/FUL. No Objection

5.1.3 **18 Main Street.** Erection of detached single store building to rear for use as micro-croft distillery (Use ClassB1). 19/02626/FUL. Objection for the following reasons:

- It is a new business starting up in the Conservation Area, which the Parish Council do not feel is the appropriate location.
- The Parish Council do not believe that the already heavily congested Main Street could cope with further traffic for deliveries/collections.
- The Parish Council is not convinced that a timber-framed building is the best, nor the safest, construction material for a distillery.
- Distilleries produce fumes, odours and mould spores (*Baudouinia compniacensis*); this could impinge on neighbouring houses. There is no mention of the mould risk in the application. (The local York Gin distillery at Acaster is an example of an appropriately-constructed rural building with no surrounding houses or pubs. This application is not like that one).

- 5.1.4 **The Old Churchyard, Chantry Lane.** 19/01510/LBC. **Amendment of proposal** – Additional drawings received (28/10/19). Erection of flood defences and repairs to St Andrew’s Cross.

The submission from the Parish Council is that any work of this nature would have to concur with the proposals that the Environment Agency (EA) already has for the village. Until the Parish Council know that there is a consensus on this and that:

1. The EA has been sent all these proposals and
2. It will fit in with, and not impede, anything that they have already planned

- then the Parish Council is **unable to comment further**

- 5.1.5 **46 Acaster Lane.** Erection of one detached dwelling. Notice of an **appeal** made to Secretary of State in respect of this application. 1/00540/FUL. Both the Parish Council and City of York Council have objected to this application.

- 5.1.6 **4 Acaster Lane.** Single storey rear extension, pitched roof to existing flat roof side garage and replacement of windows throughout. 19/02669/FUL. No Objection

- 5.1.7 **Chestnut Cottage, Chantry Lane.** Reduce Willow by 33%; reduce by 33% and crown lift eight Lime trees in a Conservation Area. 20/0021/Tree Conservation Area. No Objection

- 5.1.8 **The Palace, Bishopthorpe Road.** Various tree works including the felling of twenty-three trees in the Conservation Area. 20/00066/Tree Conservation Area. No Objection: The Parish Council made the following statement – *“Whilst the Parish Council regret deeply the loss of so many trees, we understand the need for the flood prevention works requested by the Environment Agency. We would request that some or all of them are replaced by native hardwood trees elsewhere in the palace environs.”*

- 5.1.9 **Bracken Lodge, 10 Main Street.** Single storey front extension; extension to existing dormer to front roof slope, external alterations to render all elevations, alter windows throughout and erection of a detached car port to front. 19/02723/FUL. No Objection - but the Parish Council asked the City Council to ensure that the replacement resin drive is of the porous resin type.

- 452 Notice of decisions given (*Parish Council decisions are highlighted in red*)
- 5.2.1 **35 Acaster Lane.** Variation of condition two of permitted application 18/01425/FUL. 19/01927/FUL. (**No Objection**) Approved
- 5.2.2 **4 Bridge Road.** Two storey side extension and single storey front and rear extensions. 19/02190/FUL – (**No Objection**). Approved
- 5.2.3 **St Andrew’s Church, Church Lane.** Various tree works including the felling of three trees in the Conservation Area. 19/02569/Tree Conservation Area. (**No Objection**). Approved
- 5.3 Large Householder Extension Notifications
- 5.3.1 None
- 5.4 Other Planning Matters
- 5.4.1 *Update - Barwood Strategic Land II LLP – Outline Planning Permission, Moor Lane, Acomb. Public Inquiry – 12th November for three consecutive weeks. No update has been received from the public inquiry to date.*
- 5.4.2 *Update - Invitation to Mike Slater, City Council to attend a site meeting at Greenfield, Sim Balk Lane – Cllr. Mrs Conley will discuss this item with Cllr. Harrison to determine how to progress the matter.*
- 5.4.3 *Update - Public Footpath Acaster Malbis 9 & Public Footpath Bishopthorpe 3 Modification Order 2019. Email from City Council – On behalf of the Parish Council, Cllr. Harrison contacted the City Council to lodge an objection to the section of the path from Chantry Lane to Ferry Lane: on the grounds that it is consecrated land. A letter of objection, along with all relevant documentation of support presented by the Parish Council over 20 years ago, has been forwarded to the Secretary of State.*
- 5.4.4 **65 Main Street.** *Email to City Council Planning Officer regarding loft conversion.* By email before the meeting Cllr. Mrs Conley submitted the following report-

The next-door neighbour had written to the Parish Council to ask about a loft conversion that had started to appear, and asked if the neighbour had planning permission for both the conversion and also for the ground-floor windows.

Cllr. Mrs Conley wrote to Andy Blain, the City Council Compliance Officer, who gave the assurance that he knew about the development. Cllr. Mrs Conley informed the neighbour that the development is classed as “permitted development”.

20/6

6 Services

- 6.1 Village Hall Management Committee
- 6.1.1 *Management Committee Report – Reporting from the recent Village Hall Management Committee meeting Cllr. Mrs Gajewicz revisited the question of fire capacity in the Village Hall. This was addressed in the October 2019 Parish Council minutes (item 6.1.4) following a visit from the North Yorkshire Fire Inspection Team.*

Cllr. Mrs Gajewicz reported no issues from the use of the hall by various Badminton groups over the (closed) Christmas period. The external frontage

will be re-painted in Spring 2020

- 6.1.2 *New Lift Servicer* – Cllr. Grabowski is chasing this item. **Action Cllr Grabowski**
- 6.1.3 *Charity Trustee Dispensation Request* – all Councillors to sign document – **Action Cllr. Grabowski and Cllr. Mrs Conley**
- 6.1.4 *Advance Fire Inspection recommendations following inspection of the Hall.* – The inspection recommended that four replacement 2kg CO2 fire extinguishers should be purchased to replace old ones currently in-situ. (The Parish Council purchased these on the 16th December at a cost of £449.40)
- 6.1.5 *Issue of contract to Caretaker* – Cllr. Grabowski to chase this item. **Action Cllr Grabowski**
- 6.1.5 *Outside Light* – Cllr. Mrs Green explained that in order to assist disabled users of the hall, an outside light (on a light-sensitive timer) should be installed on the corner of the building directly above the sloping entrance. The Clerk was asked to contact Dennis King Electrical to undertake the job. **Action Clerk.**

6.2 Sports and Leisure Management Committee

- 6.2.1 *Management Committee Report* – Cllr Nicholls confirmed that the new windows, soffits and gutters have been fitted at the Pavilion and that the work is of a good standard. The Clerk was instructed to pay the final balance of £1,850.00 to J G Trade Windows Ltd. **Action Clerk.** Playgroup will shortly fit roller shutters over the new windows.

Cllr Nicholls reported that the Football Club will stay on for the 2020 season as the grass at their new site has not grown sufficiently to enable matches to commence. The Club has agreed to the upgrade of new toilet facilities at the Sports Pavilion to use the remaining £2,000 of the (£5,000) grant made to them by the Parish Council.

It may be possible to reconfigure the shower block to provide additional space for more new toilets and this will be investigated.

Comments have been made by the Cricket Club that the inside of the building no longer feels like a Sports Pavilion as most of the wall surface is decorated by Playgroup. When they host cricket teas after a match, they feel like they are hosting them inside a crèche. Cllr Nicholls suggested that the Parish Council may consider purchasing some curtain material, which could be used to temporarily cover the walls at such times for cricket club use. Cllr Nicholls to investigate the cost. **Action Cllr. Nicolls**

- 6.2.2 *Tree Survey request* – Cllr. Jemison reported that the tree survey stated that no trees in the triangle were considered to be in a dangerous condition.
- 6.2.3 *Kitchen Quotes* – The new kitchen will be installed during half-term.
- 6.2.4 *Letter from Ainsty Lawncare regarding grass cuts 2019* – Mr Short of Ainsty Lawncare confirmed that during the summer season of 2019, twenty-seven cuts were made to the outfield and he noticed mole damage to the pitch on all four

corners of the ground.

6.3 Finance Committee

6.3.1 *Committee Report* – No recent meeting.

6.3.2 *Council Tax Base 2020/21* – The Council Tax Base for a Band D property in Bishopthorpe is currently £23.45.

6.3.3 *Precept Notice 2020/21* – Cllr. Harrison explained to the meeting how year on year the financial commitments of the Parish Council are increasing. During the last few years both Vernon House and Bishopthorpe Orchard have now become financial dependents of Bishopthorpe Parish Council in addition to the existing facilities in the village. In order to maintain these, it will be necessary to increase the precept to £35,000 for 2020/2021 (currently it is £31,000). As a result, the Council Tax Base will increase from £23.45 for a Band D property to £26.47 per annum.

Cllr. Harrison proposed increasing the precept to £35,000 for the financial year 2020/21. This was seconded by Cllr. Mrs Green and agreed unanimously.

No Parish Councillor is paid – all volunteer their time willingly and free of charge. The precept is used to fund (new and existing) village amenities i.e. the Village Hall, Sports Pavilion, allotments, Vernon House, Bishopthorpe Orchard, the Sensory Garden etc.

6.4 Field 84, Riverside and Footpaths Working Party

6.4.1 *Update* – Nothing to report.

6.4.2 *York Marine Services Service connection box and underground storage tanks* – Cllr. Jemison reported that there was some confusion over land boundaries, which has now been resolved to the Parish Council's satisfaction.

6.4.3 *New mooring* – Cllr. Harrison reported slow progress agreeing new clauses for addition in the proposed lease.

6.5 Youth Support and Children's Recreation

6.5.1 *Monthly park inspection update* – Cllr. Jemison reported a quiet period of use over the previous months.

The inspection kit was passed to Cllr. Mrs Thornton for the month going forward.

6.5.2 *Report of glass in the sandpit* – Cllr. Jemison reported that there was evidence of a party in the Play Area – with smashed beer bottles. It is thought that one of these landed in the sandpit but was removed during the inspection. A fire had been started with the intention of burning the wendy-house but it failed to take hold.

Cllr. George offered to purchase a pair of protective gloves which could be used for picking up glass – Cllr. Harrison authorised the purchase. **Action Cllr George**

6.6 Allotments

6.6.1 *Monthly Report* – Cllr. George confirmed that there are no vacant plots at either

site and ten people are on the waiting list.

Cllr. George revisited the proposal to increase rents for the 2020/21 season but Cllr. Harrison reminded him that this has already been agreed in October 2019 (*“Rent charged for some allotments is well below the market rate i.e. some plots are charged a fee of only £5 per annum. It was agreed that a small increase should be applied to rents next year to keep pace with increases in water rates and maintenance of the two sites. Cllr. George proposed increasing rents by 10% for the year 2020/21. This was seconded by Cllr. Harrison and agreed unanimously” – Item 6.6.1*)

Cllr. Harrison proposed (as a point of clarification) that rents should be increased by 10% - and rounded up to the nearest pound – for the year 2020/21. This was seconded by Cllr. Mrs Green and agreed unanimously.

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

6.7.1 *Monthly Report* – Cllr. Mrs Green reported that the date for the AGM has not yet been decided.

Cllr. Mrs Green put forward the idea of installing a community fridge (to be located in the entrance of Vernon House) as a means of recycling unwanted / excess food to those in need. Cllr. Harrison asked for further research before committing the Parish Council to the project. **Action Cllr Mrs Green**

6.7.2 *Payment of Npower final invoice for Vernon House* – The electricity supply was switched from Npower to Ecotricity in November 2019. The final bill (for a fourteen-day supply) was estimated by Npower at £812.51 and disputed by the Parish Council. Ecotricity should have agreed this with Npower at the time of the switch and have subsequently been contacted, and supplied with photographs of the meters, to sort this issue.

6.8 Web Page Management

6.8.1 *Monthly update* – The page is up to date. Thanks are extended by the Parish Council to Ian Keeton who ensures that the license for the web page is up to date each year.

6.9 Bishopthorpe Library

6.9.1 *Monthly update* – By email before the meeting Cllr. Mrs Conley submitted the following report:

Library News January 2020

The library has re-started the subscription to a paper copy of the *York Press* newspaper, for a test period. So far it has been well received by readers and has been ordered for a further three months.

Events

In March, there is a joint event with Dringhouses library called *“History of the Knavesmire”*. The Friends of Bishopthorpe Library are providing refreshments for the event.

Upcoming events

- A Windmill event.
- Games night on Saturday 4th July.
- Possible Quiz Night in October.

- A Musical Evening.

There is a group of saxophonists in the village but the acoustics in the library aren't ideal for a concert. The Reverend Chris Coates has offered the use of the church to stage an event.

The **book club** meet on every second/third Saturday in the month and is well attended. New members are always welcome – details from the library.

Finally, Cllr. Mrs Conley reminded the meeting that if anyone has an idea for an event they'd like to see at the library, call in and chat with Sonia or Lorraine or phone on 01904 552678.

6.10 Environmental and Sustainability

- 6.10.1 *Monthly Report* – By email before the meeting Cllr. Mrs Conley submitted the following report:

Environmental News January 2020

From the York Environment Forum:

- “There was a discussion about farming; it can just struggle though the effects of climate change, i.e. flooding or limits on watering due to drought. The UK only produces 60% of the nation's food; therefore, planting more trees on *productive* land makes little sense. Compromise is possible.
- Beetlebank Farm at Murton has opened as a community farm.”

Reporting locally Cllr. Mrs Conley reminded the meeting that in Bishopthorpe many hedgehogs have still not yet hibernated but there are extremely few insects about at this time of year. Please continue to leave cat/kitten biscuits out for them so they can survive the winter period.

Cllr. Harrison thanked Cllr. Mrs Green for organising the Recycling Day in January. Over two hundred people attended making it the most successful to date.

- 6.10.2 *York Flood Alleviation Scheme December Newsletter* – Noted.

6.11 Community Emergency Planning

- 6.11.1 *Monthly update* – Cllr Nicholls reported that an emergency plan is now in place for Bishopthorpe and that once the City Council have confirmed details, it will be published for use and reference.

6.12 Bishopthorpe Orchard

- 6.12.1 *Committee Update* – Cllr. Mrs Green reported that all the trees and wildflowers have been planted in the Orchard. Proceeds from the sale of the books have been received and banked by the Parish Council. The interpretation board will be installed later in the year.

- 6.12.2 *Email from Project Leader, Morwenna Christian* – Cllr. Harrison noted that the equipment must be added to the Parish Council's insurance and asked the Clerk for values. **Action Clerk.**

7.1.1 Cheque / Direct Debit payments

Amounts paid

December Payments:

Monthly direct debit to E-On Sports Pavilion Electricity	237.00
Monthly direct debit to E-On Village Hall Electricity	211.10
Monthly direct debit to E-On Village Hall Gas	203.00
Total	£651.10

January Payments:

Monthly direct debit to E-On Sports Pavilion Electricity	199.00
Monthly direct debit to E-On Village Hall Electricity	125.41
Monthly direct debit to E-On Village Hall Gas	203.00
Total	£527.41

Total Amount paid	£1,178.51
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7.1.2 On- Line banking payments

Amounts paid

December Payments:

Clerk's Salary	681.00
Clerk's Expenses- (<i>£0.00</i>)	0.00
Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	40.28
Julie Bradley - Vernon House Caretaker	250.00
Julie Bradley - Vernon House Caretaker expenses	0.00
Carol Henk – Sports Pavilion cleaning	120.00
Carol Henk – Sports Pavilion cleaning expenses	0.00
RV Roger – Replacement tree for Bishopthorpe Orchard	15.50
Ainsty Landscapes – Final grass cuts cricket – sports ground	255.00
York Christmas Trees – Sensory Garden Christmas Tree	264.00
Andy Powell – Sensory Garden gate	66.00
Cllr. Mrs Green – extension lead for Vernon House	20.99
Ian Keeton – Bishopthorpe.net management	84.31
Advance Fire Services – Bi-annual inspection Vernon House	61.80
Advance Fire Services – Bi-annual inspection Village Hall	94.50
Aqua Cert – Legionella Testing kit for Sports Pavilion	106.80
Electrotest – for work at Bishopthorpe Sensory Garden	191.00
AMS Heating – Boiler service Village Hall	84.00
Total	£2,772.68

January Payments:

Clerk's Salary	681.00
Clerk's Expenses- (<i>£54.01 – Colour and Black cartridges £42.64, Stationery £11.37</i>)	54.01

Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
Julie Bradley - Vernon House Caretaker	250.00
Julie Bradley - Vernon House Caretaker expenses	8.00
Carol Henk – Sports Pavilion cleaning	120.00
Carol Henk – Sports Pavilion cleaning expenses	0.00
Advance Fire Services – 6 extinguishers and sign	449.40
APM Contracts (York) Ltd – 10% deposit for new kitchen Sports Pavilion	265.26
Npower – Vernon House 1 st November to 14 th November 2019 – disputed £812.51	0.00
AOL connection – For quarter ending December plus phone calls	57.02
PPL PRS Annual royalty fee for The Music Licence	281.80
Savills for Church Commissioners – 1m ransom strip around allotments	1.00
City Council – Waste collection Village Hall	60.56
Vernon House Insurance premium annual recharge – City Council	170.19
City Council – Waste collection Sports Pavilion	55.75
J G Trade Windows Ltd – installation of windows, facias and soffitts	3000.00
Savills – Glebe bi-annual payment for Sports Pavilion land	225.00
On-line payment total	£6,116.49
December Payment Total	£3,423.78
January Payment Total	£6,643.90
Grand Total	£10,067.68

7.2 **Income Receipts**

New Allotment Let – Acaster Lane AC16b	10.00
Camera Club – Direct transfer to Nat West for Village Hall booking	175.00
Village Hall Management Committee (49) December takings	926.31
Vernon House December takings	461.00
Village Hall Management Committee (50) December takings	150.00
Roger Poyser – Direct payment for Village Hall booking	160.00
Fiona De Leeum – Direct payment for Village Hall booking	82.50
National Westminster – Interest payment	4.87
Village Hall Management Committee – (51) December takings	555.50
Village Hall Management Committee – (52) January takings	328.00
Bishopthorpe Orchard – proceeds from sale of booklet	150.00
NS&I Transfer of funds following closure of account	18,744.22
Income Total	£21,747.40

Approval of financial transactions proposed by Cllr. Jemison and seconded by Cllr. George. Carried Unanimously.

- 8.2 *Junior School* – Cllr. Mrs Green reported that the School hosted a successful Community afternoon in December.

The patrol crossing lady contacted both the Police and the City Council to report concerns at the speed of cars travelling over Appleton bridge towards the school. A speed survey was undertaken and it was agreed that speed calming measures will be installed. The Parish Council understands that these will be funded from the Bishopthorpe Ward Committee budget.

20/9 9 **Parish Council Youth Awards**

- 9.1 *Committee Report* – Nothing to report.

20/10 10 **Pinfold**

- 10.1 *Committee Report* – Nothing to report.

20/11 11 **Sensory Garden**

- 11.1 *Committee Report* – Cllr. Mrs Gajewicz reported that Mrs Neale is researching companies who may be able to re-varnish the memorial bench in the Sensory Garden.

- 11.2 *Mosaic repairs* – This item is ongoing.

- 11.3 *Bishopthorpe History Group, 'We Are Hear' project* – Following a conversation held with the History Group, Cllr. Harrison reported that they are amenable to placing their new 'hearing' post inside the Sensory Garden. A small information board will be placed outside the garden – the Parish Council agreed to pay for this.

- 11.4 *Broken gate lock* – Cllr. Jemison reported that this has now been repaired.

20/12 12 **Police Liaison**

- 12.1 *North Yorkshire Police Force* – Noted.

20/13 13 **Local Council Association**

- 13.1 *Yorkshire Local Councils Association* – Nothing to report.

- 13.2 *NALC Chief Executive's bulletin – emailed 10th December* – Noted.

- 13.3 *Home Office Consultation: Strengthening police powers to tackle unauthorised encampments* – Cllr. Harrison requested responses from the Councillors to be emailed directly to him before 19/2. **Action All**

- 13.4 *White Rose Update December edition – emailed 16th December* – Cllr. Harrison read the following information to the meeting:

“The Big Lunch. The Big Lunch is an idea from the Eden Project, made possible by the National Lottery. Over six million people take part every year, creating and strengthening community connection across the UK. The next Big Lunch weekend is 6-7 June 2020 and local councils are being encouraged to either organise a public Big Lunch in the parish or facilitate/support community groups to hold a Big Lunch maybe by offering the use of a local council run community centre or park as a venue or working with principal authorities to organise road closures for a street party style Big Lunch. The aim is to bring together the community to reduce social isolation and loneliness, build stronger communities and support local charities. For more information and a free communications toolkit visit www.thebiglunch.com/councils”

Cllr. Mrs Thornton offered to investigate holding an event in Bishopthorpe. **Cllr Mrs Thornton**

- 13.5 *February Branch Meeting, 7pm on 6 February 2020 at the Huntington Community*

Centre – Yorkshire Local Councils Association York Branch questions for Neil Ferris. Cllr. Harrison confirmed that he will attend both this and 13.7.

- 13.6 *NALC Legal Topic (LTN) Note 22 - Template Policies for Grievance and Disciplinary Handling – Noted.*
- 13.7 *Parish Council Liaison Meeting – Tuesday 4th February, Mansion House – See 13.5.*
- 13.8 *White Rose Update 1/20 – Noted.*
- 13.9 *YLCA Spring Training Conference 28 March 2020 – Noted.*
- 13.10 *York Branch meeting dates for 2020 – Noted.*

20/14 14 **Highway Matters**

- 14.1 None

20/15 15 **Correspondence**

15.1 City of York not covered elsewhere

- 15.1.1 *Reply from the City Council regarding recycling waste – Cllr. Jemison queried why the City Council ask for all recycling to be placed in separate containers and then, upon collection, these are mixed into one wheelie bin before being placed into the recycling truck. The reply from the City Council stated that:*

“Some of the "3 box vehicles" that we use are currently out of service so as a result we are using temporary vehicles to collect your recycling.

Please continue to separate the recycling into the boxes and please be assured that once the temporary vehicles get back to site the items are manually separated into the types before they are sent off”

- 15.1.2 *City of York Council Budget Consultation – Noted.*

15.2 Others

- 15.2.1 None

20/16 16 **Ward Committee**

Ward Committee update report from Ward Councillor Cllr. Galvin:

Cllr. Galvin was invited but did not attend the January Parish Council meeting.

Although requested by the Parish Council, no Ward update report from Ward Councillor Cllr. Galvin has been received.

20/17 17 **Any other business, which the Chairman considers urgent under the Local Government Act 1972**

- None

20/18 18 **Date and time of next meeting – Tuesday 25th February 2020, 7pm – at the Village Hall**

Meeting closed at 8.29 pm