

Minutes of the meeting held at the Village Hall on Tuesday 26th March 2019.

The Chairman opened the meeting at 7.00 pm.

Six members of the public attended the meeting.

Mr Wong of Sim Balk Lane, Mr Featherstone of Copmanthorpe Lane and Mr Drewer of Keble Park South – all representing White Rose Junior Football Club – attended the meeting to discuss concerns regarding the proposed new site on Sim Balk Lane and the effect this will have on the Sports Pavilion and playing field at Ferry Lane.

Mr Wong explained that White Rose currently provides different football formats, for specific age groups, at five separate sites: Ferry Lane being one of those sites. The size of the pitch played on is determined by the age of the player (to ensure that players develop appropriately). The Club currently accommodates over four hundred players between the age of 5 to 19 who are referred to as White Rose Junior Football. The Senior Team comprises of approximately thirty-five players and are known as Bishopthorpe United. Mr Wong stressed that although White Rose and Bishopthorpe United are managed separately, it is the intention to combine them in the future in order to allow a clear pathway for players to develop.

The purpose of the new Sim Balk Lane site is to provide the Club with a large playing area that can be split into multiple new pitches of varying sizes and also to build a new, modern, Club House. Once the new site is developed, Ferry Lane will be reconfigured into a greater number of smaller pitches with the aim to optimise space. Mr Wong explained that Ferry Lane will then become the prime space for younger children as they require smaller pitches and have less demands on changing facilities. Once the children get older, they will move to play at the new site on larger pitches. The two Bishopthorpe United Senior Teams will play at the new site on the 11v11 pitches to be based at Sim Balk Lane.

Mr Wong stressed that it is not the intention to allocate the new site to the adults only whilst leaving the children to play at Ferry Lane. The Club aim to allocate pitches where they are best suited in order to accommodate as many teams as possible. The end result is that the new site will benefit both the existing Clubs.

The Football Association fully support the project and will donate funds to the Club provided the £80,000 fundraising target is met by September 2019. The current total raised is £60,000 and Mr Wong stressed the importance to the Club of the Parish Council's promised donation of the last £5,000.

Cllr. Harrison thanked Mr Wong for clarification and explained that concerns have arisen because the fund-raising documentation issued by the Club always stressed White Rose Junior Football Club and never mentioned that players above the age of nineteen would be using the new facility. It was initially understood that the new facility would be used by youngsters only. Cllr. Harrison was very keen to ensure that there should be no ambiguity over fundraising – it was a fundamental concern that no mention of the Senior Team was made in the fundraising literature issued by the Club and a call for greater transparency was made to Mr Wong.

It was also disappointing to note that although the promoted idea appeared to stress that the main purpose was to get all White Rose Junior Football Club on one site this will not now be the outcome. It is clear that Boys under 10's and Girls under 12's will play at Ferry Lane and all other ages including the current Bishopthorpe United senior teams will play at the new Sim Balk Lane site.

Following a further query Mr Wong suggested that there may be funding available from the project to upgrade some of the facilities at Ferry Lane although this was not necessarily included within the initial proposal.

Mr Drewer categorically denied that the Club had any intention to deceive or confuse with their fundraising strategy and confirmed that the new facilities will be provided for the benefit of the whole of football in the village. Mr Featherstone stated that as a founder member of the White Rose Junior Football Club it is greatly appreciated that the City Council have provided the opportunity for expansion on Sim Balk Lane and that the new facilities will be used in the most space-efficient way possible.

In conclusion, Mr Wong acknowledged that in hindsight there had not been enough transparency and communication with regards to plans for the Senior Team and offered to issue an update for Link Magazine and the Community Web Page.

Cllr. Harrison thanked Mr Wong, Mr Featherstone and Mr Drewer for attending the meeting. *The three gentlemen left the meeting at 7.44 pm.*

Mr Rowley of Bridge Road and Mr Hartwell of Temple Road explained that they were attending the meeting to discuss the fly-tipping at Appleton Road allotment site (on the grass bank by the side of Appleton Road). It is suspected that items have been fly tipped out of vehicles on Appleton Road.

Addressing this issue Cllr. George stated that he has invited allotment holders to a meeting to be held on Saturday 30th March. It is the intention to clear the bank and plant wildflowers there to demarcate the area as a 'no-tipping' site. It will then be clear if there is a fly-tipping issue. It was agreed that the bank clearance will be a starting point but the Parish Council may also consider introducing a new 'non-tipping' clause in the Allotment Agreement giving powers of termination for non-compliance.

Cllr. Harrison thanked Mr Rowley and Mr Hartwell for bringing these matters to the attention of the Parish Council.

Mr Inglis of Canons Court questioned if the Parish Council held an up to date Emergency Plan for the village. Cllr Nicholls explained that this is currently under construction (Item 6.1) and will be publicised widely when complete.

*Mr Inglis, Mr Hartwell and Mr Rowley remained at the meeting.
The March meeting of the Parish Council commenced at 7.55 pm.*

Council Members Present:

Cllr. Harrison (Chairman), Cllr. Mrs Green, Cllr. Mrs Conley, Cllr. George, Cllr. Mellors (from 7.19pm), Cllr. Jemison, Cllr. Mrs Gajewicz, Cllr. Grabowski and Cllr Nicholls

19/37 1 **Recording the Meeting**

The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

19/38 2 **Apologies for absence.**

None

19/39 3 **Declarations of Interest**

At this point Councillors are asked to declare any prejudicial interests they may have in the business on this agenda. No matters were declared.

19/40 4 Minutes of Meeting 25th February 2019

Cllr. Jemison asked that item 6.2.4 be amended to remove the monetary amounts quoted.

Following this amendment, acceptance of the minutes was proposed by Cllr. Mrs Green and seconded by Cllr. Mrs Conley. Carried unanimously by all who attended the meeting.

19/41 5 **Consideration of Planning Matters and recommendations of the Planning Group**5.1 Notice of Applications received

5.1.1 **11 Lang Road.** Demolition of existing dwelling and construction of new dwelling. 19/00313/FUL. Objection (is not in keeping with the majority of houses on that street, nor indeed, with the majority of houses within the perimeter of the village).

5.1.2 **Woodthorpe Dental Practice – 30 Sim Balk Lane.** Single storey extension to side and rear. 19/00377/FUL. No Objection

5.1.3 **Barbank House, 1 Croft Court.** Erection of two storey detached dwelling. 19/00418/FUL. Objection (over-development of a small site).

5.1.4 **1 Lang Road.** Crown reduce five holly and one conifer by 33% - protected by Tree Preservation Order cyc16. 19/00426/Tree Preservation Order. No Objection

452 Notice of decisions given (*Parish Council decisions are highlighted in red*)

5.2.1 **43 Beech Avenue.** Erection of front and rear dormers and erection of single storey side extension. 18/02720/FUL. (No Objection). Approved

5.3 Large Householder Extension Notifications

5.3.1 None

5.4 Other Planning Matters

5.4.1 Cllr. Harrison reported that there was no update on **Section 53 Wildlife and Countryside Act 1989 – Notice of an application to record a public footpath between Chantry Lane, Bishopthorpe and Acaster Malbis 3.** (*Letter received from City of York Council dated 28th January 2019*).

19/42 6 **Services**6.1 Village Hall Management Committee

6.1.1 *Management Committee report* – Cllr. Jemison reported the following items:

- The covering on the main stairs will be replaced week commencing 15th April.
- The lost Fire Extinguisher has been found abandoned on the stage: it is believed that the Ebor Players moved it during the pantomime in December. The Parish Council last month replaced this at a cost of £119.

6.2 Sports and Leisure Management Committee

6.2.1 *Management Committee Report* – A full electrical test of the Sports Pavilion has been booked for 15th April and will be undertaken by Dennis King Electrical Ltd. It is necessary for this test to be undertaken every five years for

insurance purposes. The roof has been cleared of moss and shortly the gutters will be cleaned.

6.2.2 *White Rose Football Club – donation update* – Cllr. Harrison asked the Councillors to give this matter further thought and bring the item to the next meeting for decision.

6.2.3 *Damp Issues* – Cllr Nicholls confirmed that Britannia Preservation attended the building on the 21st March to investigate the damp issues in the Sports Pavilion.

6.2.4 *Aqua Cert – Certificate of Results* – The report stated that there are “*No species of Legionella bacteria were isolated (detected) from the samples analysed*”. The next test is due in December 2019.

6.3 Finance Committee

6.3.1 *Committee Report* – A new Music Licence invoice has been received for 2019 for the amount of £298.96 – an increase of 131% since 2018. Upon investigation the Clerk discovered that this licence has increased by 565% since 2012 when an amount of £44.93 was paid.

It is understood that the amount requested is linked to the defined annual income for Bishopthorpe Village Hall Committee, which over the same period has declined. PRS have been contacted to ask for an explanation of this seemingly disproportionate increase before payment is made. **Action Clerk.**

6.3.2 *Financial Year End, March 31st* – The Clerk explained that the year-end is fast approaching and auditing is underway. The Internal Auditor has been contacted. **Action Clerk.**

6.4 Field 84, Riverside and Footpaths Working Party

6.4.1 *Update* – A large tree has blown down on land owned by St Andrew’s Trust and is partially blocking the riverside footpath which is in constant use.

Cllr. Harrison proposed removal of the tree at a cost of up to £650. This was seconded by Cllr. Jemison and agreed unanimously. Cllr. Harrison offered to contact Russell Wright, a Trustee of St Andrew’s Trust, to discuss a contribution towards the cost from the Trust. **Action Cllr Harrison**

6.4.2 *Riverside caravan site and tents* – Cllr. George was asked to contact the City Council to clarify the official start date of the season and also the legalities of the tents in the fields along the riverbank. **Action Cllr George**

6.4.3 *Moorings and sight of river* – A letter is to be sent to the Feoffees regarding the state of the moorings. **Action Clerk and Cllr Mrs Green**

6.4.4 *Ferry Cottage and new mooring* – Nothing to report.

6.5 Youth Support and Children’s Recreation

6.5.1 *Monthly park inspection update* – Cllr. Mrs Conley reported no major concerns arising for the park inspection during February / March. The inspection kit was passed to Cllr. Jemison for the month going forward.

Cllr. Jemison agreed to contact a fencing specialist to look at the perimeter fence which may be damaged. The vertical edging logs are to be replaced but

these may be covered by a twenty-year warranty issued by the company in 2009. Cllr. Harrison offered to contact Playdale to make enquiries into this.
Action Cllr Harrison

- 6.5.2 *Updated quote from Playdale Playgrounds Ltd* – Following the annual inspection a quote was received from Playdale for £4,293 for various small repairs and replacement cushion-fall. Cllr. Harrison contacted the Company to ask that they strip out the cost for replacement cushion-fall and a new quote of £937 was issued to the Parish Council. It was agreed that this quote will be accepted and the work commissioned. **Action Clerk.**
The cushion-fall will be ordered from the supplier previously used at a reduced cost compared with Playdale.

6.6 Allotments

- 6.6.1 *Monthly update* – Cllr. George reported that two allotments have recently become vacant.

To clear the grass bank at the Appleton Road site it will be necessary to order a skip at the cost of £180 + VAT. Cllr. George proposed that the Parish Council accept this quote. This was seconded by Cllr. Mrs Green and agreed unanimously.

6.7 Senior Citizens Support and Vernon House

- 6.7.1 *Monthly Report* – Cllr. Mrs Green has ordered a new sign for Vernon House which will be displayed in the former launderette room. This will clearly advertise the building to those approaching from the School Lane direction.

A jacket was left in the building on October 18th 2018 following the Apple Pressing Event day. Despite repeated attempts to return the jacket to its owner no-one has come forward to claim it. Cllr. Mrs Green reported that it has now been donated to charity.

6.8 Web Page Management

- 6.8.1 *Monthly update* – Cllr. Mrs Conley reported that the page is up to date.

6.9 Bishopthorpe Library

- 6.9.1 *Monthly update* – Cllr. Mrs Conley reported the following upcoming events to be held at the Library:

- 27 March – a coffee morning and a talk by author, Suzannah Smith.
- 15 June – The Library will hold a stall at Bishopthorpe Gala.
- Scarecrow Contest – the Library will participate again in this year's competition.
- 21 July – Author Rosemary Cook will give a talk on the murder of Florence Nightingale's goddaughter.
- Oct / Nov – David Thomas, a railway expert from Bolton Percy, will give a talk entitled 'North Eastern Railway'.
- December – The annual carol concert, date to be confirmed with Bishopthorpe Choir.

Cllr. Mrs Conley contacted the Friends of Bishopthorpe Library regarding the electricity supply for the Christmas Tree (February minutes). The matter has been referred to City of York Council Facilities Department by Explore and is currently under discussion.

- 6.10 Environmental, Sustainability and Accessibility Issues
6.10.1 *Monthly Report* – Cllr. Mrs Green attended the AGM of Bus Forum and reported that it was a very interesting meeting.

Progress on developing York Central is on hold until after the local election in May.

Councillors (and others) were encouraged to turn off their domestic lights for one hour at 8.30pm on Saturday 30th March for Earth Hour.

- 6.11 Community Emergency Planning
6.11.1 *Monthly update* – Cllr Nicholls reported that the Emergency Plan for Bishopthorpe is nearing completion but asked all Councillors to contribute their local knowledge to ensure it is as relevant to the village as possible.

Cllr. Harrison reported that he recently held a discussion with Yorkshire Water and the Environment Agency with a view to improve flood defences in Bishopthorpe.

- 6.12 Bishopthorpe Orchard
6.12.1 *Committee Update* – Cllr. Mrs Green reported that the next meeting is due to be held on 27th March. The fruit trees have arrived and are being stored by Brunswick Organic Nursery until they can be planted in the Autumn.

The ground has been dug, rotavated and raked and very soon wild flower seed will be sown. The fencing will shortly be erected to three sides (the fourth side is the boundary with Ferry Cottage).

19/43

7

Financial Transactions7.1 Payments to approve7.1.1 **Cheque / Direct Debit payments****Amounts paid**

Monthly direct debit to E-On Sports Pavilion Electricity	418.00
Monthly direct debit to E-On Village Hall Electricity	86.64
Monthly direct debit to E-on Village Hall Gas	203.00

Bishopthorpe Orchard – Yara UK Ltd, soil analysis 12.90

Total Amount paid £720.54

7.1.2 **On-Line Banking payments**

Amounts paid

Clerk's Salary	667.00
Clerk's Expenses- (<i>A4 paper £19.41, stationery £19.08, postage £0.70</i>)	39.19
Advance Fire Services – supply of replacement CO2 extinguisher	143.94
Andy Powell – Sensory Garden gate daily locking	84.00
Carol Henk – Sports Pavilion cleaning	120.00
Dennis King Electrical Ltd – annual PAT test of Village Hall	251.23
Dennis King Electrical Ltd – Full (five-year) electrical test of Village Hall	660.00
Julie Bradley - Vernon House Caretaker	250.00
Julie Bradley - Vernon House Caretaker – (clock batteries + cleaning material)	13.45
Pipe Solutions – Toilet repairs, Sports Pavilion	113.14
Village Hall Caretaker / Booking Secretary	437.50
Village Hall Caretaker / Booking Secretary expenses	44.23
Rebecca Clark – Play Area gate opening / closing (25/11/18 to 23/3/19)	354.00
Richard Williams – Sports Pavilion heater repairs	76.00
Bishopthorpe Orchard – Nature scape Ltd – grass seed and flower seed	79.40
Bishopthorpe Orchard – training and advice day	600.00

On-line Payment Total	£3,933.08
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Total Payments	£4,653.62
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7.2 **Income Total**

Village Hall Management Committee March takings 1	60.00
Village Hall Management Committee March takings 2	595.50
Mrs C Bolton – payment for damaged fence – Sports Field	175.00
Ebor Players – Village Hall rental for Panto 2018	1,124.75

Income Total	£1,955.25
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Approval of financial transactions proposed by Cllr. Mrs Gajewicz and seconded by Cllr. Mrs Conley. Carried Unanimously.

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| 19/44 | 8 | School Governors | |
| | 8.1 | <i>Infants School</i> – It is hoped that the new Headteacher will send regular updates for the school to Link Magazine for the benefit of the village. | |
| | 8.2 | <i>Junior School</i> – Cllr. Mrs Green reported that Junior School Gardening Club has begun and that seed potatoes will be planted next week. | |
| 19/45 | 9 | Parish Council Youth Awards | |
| | 9.1 | <i>Committee Report</i> – Nothing to report. | |
| 19/46 | 10 | Pinfold | |
| | 10.1 | <i>Committee Report</i> – Nothing to report. | |

- 19/47 11 **Sensory Garden**
11.1 *Committee Report* – Nothing to report.
11.2 *Repairs to mosaic* – Cllr. Mellors to commence repairs shortly.
- 19/48 12 **Police Liaison**
12.1 *North Yorkshire Police Force* – The following report was provided to the Parish Council from the Neighbourhood Policing Team
1st February to 28th February 2019
“10th 15.47hrs – male in Vernon Close verbally abusing neighbour; ongoing issue which both the Council and Police are aware of.
18th 20.27 hrs – group of 5/6 youths being a nuisance in Main St; shouting and screaming at people outside the Co-op. PCSO to speak to them.
24th 15.39hrs – ongoing dispute between neighbours in Melton St. No action to be taken at this time”
- 19/49 13 **Local Council Association**
13.1 *Yorkshire Local Councils Association Update* – Cllr. Harrison reported that Yorkshire Local Councils Association is running various Planning Courses but thought it prudent to wait until after the election in May before any places are booked.

New Salary Scales have been issued by NALC. Cllr. Harrison proposed increasing the Clerk’s Salary from £8,004 p/a (£667 p/m) by 2%. The new salary paid to the Clerk will be £8,172 p/a (£681 p/m). This was seconded by Cllr. Mrs Green and agreed unanimously. The Clerk was very grateful and thanked the Chairman and Councillors.
13.2 *White Rose update* – Noted.
- 19/50 14 **Highway Matters**
14.1 None
- 19/51 15 **Correspondence**
15.1 City of York not covered elsewhere
15.1.1 *Parish and Town Council elections – May 2nd* – Noted.
15.2 Others
15.2.1 Mrs Lawrence of New Lane contacted the Parish Council to ask for copy documentation relating to the installation of lights on New Lane. This lane is an unadopted road and the installation of lights were paid for and undertaken by the residents. The control then passed to City of York Council. No documentation is held by the Parish Council.
- 19/52 16 **Ward Committee**

Nothing to report.

19/53 17 **Any other business, which the Chairman considers urgent under the Local Government Act 1972**

- Cllr. Mrs Green wants the Parish Councillors to visit York Environment Centre at James Street and will endeavour to organise this in the Summer.

19/54 18 **Date and time of next meeting – Tuesday 23rd April 2019, 7pm – at the Village Hall**

Meeting closed at 8.41 pm